

## **iPad Agreement**

Osseo Area Schools provides students with access to district technology resources for educational purposes. In order maintain access to the iPad, students must adhere to all district policies, including but not limited to: *Technology and Internet Acceptable Use by Students* (Policy 524), *Bullying Prohibition* (Policy 514), and *Student Discipline* (Policy 506). Failure to comply with school district policy, the iPad Family Handbook, or the School handbook may result in the loss of take home privileges.

As a student and family, this agreement is designed to help you understand the expectations surrounding the iPad and agree to be responsible, engaged, productive, and safe with the issued iPad.

### **Be Responsible**

- I will keep the iPad in the district-issued case at all times to protect the iPad from damage if dropped, thrown, or crushed.
- I will take care in placing and/or transporting the iPad in a school bag, backpack, or locker.
- I will keep the iPad away from food, beverages, and other liquids.
- I will clean the iPad with a soft, lint-free cloth. I will not use liquid, cleaners, or household cleaning products.

### **Be Engaged**

- I will use the camera and microphone to take appropriate pictures, videos, and audio recordings.
- I will use headphones only when directed.
- I will use the iPad to access, submit, post, publish, or display material that is legal, true, non-threatening, free of racially offensive content, and does not hurt someone's reputation.

### **Be Productive**

- I will bring the iPad to school with a fully-charged battery.
- I will only use apps or websites as directed by my teacher or parent/guardian as required for assignments.
- I will always have enough memory on my iPad to download, access, and create content required by my teachers. I understand that if the iPad is full I may need to delete content on the iPad.
- I will use the iPad to do my own work and avoid plagiarism by giving credit to sources.

## Be Safe

- I will keep the iPad away from public view when at the bus stop, on a Metro Transit bus, light rail, or other public transportation.
- I will never leave the iPad unattended while in school; this includes while charging.
- I will keep my passcode private, in order to prevent unauthorized access to the device and its contents.

Although the iPad is issued to a student, the iPad is and remains the property of Osseo Area Schools. The iPad may be reviewed or revoked at any time. The student should have **NO** expectation of privacy regarding content on the iPad. The iPad is specifically assigned to a student and can only be activated with a valid District 279 username and password.

## Collection of Student iPads

Upon termination of enrollment within Osseo Area Schools, a student must return the iPad and Accessories to the media center. If the items are not returned the student and his/her parent/guardian will be billed the replacement cost. Failure to comply with this requirement will result in possible collections.

All student iPads will be returned at the end of the school year, if a student fails to return the iPad and accessories (STM Case, Apple cord, and Apple charging block) they will be assessed a \$514 fee. The fee can be reversed following the device return to the school and processing by the district iPad team.

## iPad Protection Plan

For the 2016-2017 school year we are offering families an option to participate in the iPad protection plan. Open enrollment for this plan will be until **September 30, 2016 for students who are enrolled in the district on September 6, 2016.** Students who enroll in the district after September 6, 2016 will have 30 days from their enrollment to enroll in the program. Families who do not enroll by the stated deadline, will automatically decline coverage.

The *optional* iPad Protection Plan is designed to help offset the costs for lost or damaged iPads to families. This program can provide significant savings in the event of accidental damage or loss. Students should not attempt to fix or repair the device themselves.

## What is covered?

One 16GB iPad Air (or Air 2), which is issued to each student at the beginning of the school year. Each device is checked out in an inventory management system and is also tracked in a device management system. Certain situations dictate how the device is covered:

<b>Covered:</b>	<b>NOT Covered:</b>
<ul style="list-style-type: none"> <li>● One incident of accidental damage, not including replacement of the device due to damage beyond repair, at no charge.</li> <li>● 70% of the cost for the full-replacement of the device, if required due to damage beyond repair.</li> <li>● 70% of the cost for the replacement of the device, if required due to theft.</li> <li>● 50% of the cost for the replacement of the device, if required due to loss.</li> </ul>	<ul style="list-style-type: none"> <li>● Damage to the case, cable, or charger.</li> <li>● Loss of the case, cable, or charger.</li> <li>● Intentional or reckless damage.</li> <li>● Damage that occurs when the iPad is out of the district-issued case.</li> <li>● Tampering of the operating system.</li> <li>● Any damage beyond the second incident.</li> </ul>

### **How much does it cost?**

The iPad Protection Plan premium is an optional, annual, non-refundable \$35/year premium per participant, prorated by free/reduced lunch status.

### **Processing Claims**

All claims must be made at the School Media Center within one (1) school day of the incident, unless the incident occurs over a school break then it should be made when a student returns from break. This includes cracked screens, even if the device is still usable. The Media Center staff will begin the process of submitting a claim to the District Office.

When a claim is made and fulfilled using a student's original purchase of the protection plan the term of the protection plan coverage expires. The student's family is eligible for 30 days after the iPad is reissued to the student an option to purchase a replacement protection plan for \$35.00, this plan will have the same terms and conditions as the original plan.

Students who have fulfilled the protection plan twice within the coverage period (July 1, 2016 – June 30, 2017) will be responsible for the full amount to repair or replace the iPad and all accessories if a third incident occurs.

In the event of **damage beyond repair** and requires the replacement of the entire device, the protection plan coverage will cover 70% of the total cost of the replacement. The student and parent/guardian will be responsible for the remaining 30%.

In the event of **theft** (home invasion, car break-in, or other criminal acts) a student **must** supply a police report from the city in which the device was taken. The protection plan will cover 70% of the total cost of the replacement and the student and parent/guardian will be responsible for the remaining 30%.

In the event of **loss due to negligence**, the protection plan will cover 50% of the total cost of the replacement. The student and parent/guardian will be responsible for the remaining 50%.

In the event the iPad is **damaged intentionally or recklessly**, even if the protection plan was purchased, it will be the school's discretion to decide whether or not the student will be charged 100% of the cost to replace or repair the damaged device.

In the event the iPad is **tampered with**, even if the protection plan was purchased, the student will be charged 100% of the cost to replace or repair the damaged device.