

## Enrollment and Capacity Management Advisory Committee Agenda

January 24, 2019 6:30 PM – 8:30 PM

Location: Educational Service Center Forum

Facilitator: Patricia Magnuson

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work together, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding and contribute individual perspectives and interests openly;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

**Outcomes:** As a result of our meeting tonight, ECMAC members will:

1. understand the rationale to why a pause to the short-term capacity solution process is recommended
2. provide feedback regarding the communication of the transition to a comprehensive plan involving elementary and secondary schools
3. understand the timeline of future ECMAC work

Agenda Item	Binder Materials
Welcome and Introductions (at table)	1. Agenda 2. ECMAC Evaluation Response from 1.7.19
Memo - Review/Discussion	3. Memo to ECMAC team
What's Next?	4. ECMAC Meeting Schedule 5. Full Schedule of Meetings Detail
Check out & Evaluation	6. 1.24.19 Meeting evaluation

**Next Meeting: February 25, 2019 at Crest View Elementary School**

Wi-Fi access: *Osseo-Public*