

Minutes of the Regular Meeting
Independent School District 279 School Board
Maple Grove, MN
September 17, 2013

CALL TO ORDER	A regular meeting of the Independent School District 279 School Board was held on Tuesday, September 17, 2013, in the Board Room at the Educational Service Center. Chairperson Henke called the meeting to order at 6:05 PM.
ROLL CALL	The following members were present: Board members Dean Henke, Teresa Lunt, Tammie Epley, Jim Burgett, Jacki Girtz, Linda Etim and Superintendent Dr. Kate Maguire.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited, led by Jim Burgett.
ACCEPTANCE OF AGENDA	<p>Motion by Dean Henke, seconded by Tammie Epley, to accept the printed agenda.</p> <p>The motion carried unanimously.</p>
SUPERINTENDENT'S REPORT	<p>Superintendent Kate Maguire shared that a regular part of her report is to share points of pride. The points of pride celebrate students, staff and community members who are contributing to the accomplishment of our mission which is <i>To inspire and prepare ALL students with the confidence, courage and competence to achieve their dreams, contribute to community and engage in a lifetime of learning.</i></p> <p>Cabinet members provided information on student and community accomplishments of confidence, courage and competence in the areas of Achieving Dreams, Contributing to Community, Lifelong Learning and Mission-Driven Employees.</p> <p>Superintendent Maguire reported that schools opened with more than 20,000 students and is off to a great start. Maguire shared that cabinet members and herself visited school sites stating that schools designed creative ways to welcome students and families to the new school year. Maguire reported that about 50% of district students are students of color, the district with the 3rd highest number of students of color in Minnesota. Low income families continue to rise in the district, currently approximately 40% of our students qualify for free/reduced meals.</p> <p>Kate Maguire touched on highlights of her back to school message she</p>

SUPERINTENDENT'S REPORT

presented to all staff members emphasizing four key areas:

- Progressive work is being done in District 279 schools;
- impressive gains are being made as a result of this work and specific data was shared with staff;
- more work needs to be done to accelerate some students so that ALL students perform at high levels;
- in order to sustain this work, our School Board has approved to place two levy questions on the November ballot.

Maguire shared that the levy information campaign is underway; efforts focused on helping voters understand the two levy request for additional funding.

The operating levy request is for additional dollars that will be used to keep staff, programs and services that are helping deliver better results for students, and to avoid large budget cuts over the next two years that would put these gains at risk.

The technology levy request would allow funding to put more technology into the hands of students and teachers to accelerate student learning.

SCHOOL BOARD REPORTS

9/10/13 Work Session Report
Tammie Epley reported at the September 10th board work session board members learned more about Standards-based Instruction, Reporting and Grading, and Cultural Relevancy and Equity, two of the priority results for the 2013-14 school year. These fall under the strategy of: We will create transformational system change in order to achieve equitable student achievement. Board members were updated on the restructure of the department of Curriculum, Instruction and Educational Standards and the department of Educational Equity. Each director outlined their action steps to collaborate with sites, principals, teachers, parents, students and other departments to achieve equitable student achievement across the system.

9/10/13 Policy Committee Report
Jackie Girtz reported at the September 10th, 2013 Policy Committee meeting board members reviewed policies for First Reading at the Board meeting on September 17th and received an update on recent changes to administrative procedures. Staff provided an outline for completing additional policy review this fall. Additional policy review will be required to ensure district policies reflect recent legislative changes and are consistent with current strategic objectives and strategies.

9/10/13 Property Committee Report
Teresa Lunt reported at the September 10th Property Committee meeting board members learned about the proposed facilities improvement partnership with the City of Maple Grove and the Osseo

<p>SCHOOL BOARD REPORTS</p>	<p>Maple Grove Basketball Association. The meeting was attended by representatives from both organizations. They propose to add three basketball courts to the Maple Grove Junior High School. The addition would be paid for by the City of Maple Grove and the basketball association. The application process was reviewed along with a proposed timeline for the work. The City and the Basketball Association received direction to complete the process and they will submit their application later this fall.</p> <p>The property committee also continued discussions on the purchase of property for a bus facility and provided direction to administration regarding this project.</p> <p>Other Reports Board member Jacki Girtz was recognized for completion of the Minnesota School Board Association training in Phase I, II and III.</p>
<p>PRESENTATION: Preliminary Fiscal Year 2013 year-end Financial Reports – Kelly Benusa</p>	<p>Kelly Benusa, Director of Business Services, reviewed the 2012-2013 year-end data as follows.</p> <p>Exhibit I summarized all revenue and expenditure amounts in all of the budgeted funds.</p> <p>Exhibit II summarized the combined General Fund revenue and expenditure budget variance. The combined revenue/expenditure variance was 0.32% of total budgeted revenue and expenditures. This was within the budget planning benchmark of 2.00% for budgeted amounts.</p> <p>Exhibit III showed the fund balance decrease of (\$6,461,651) including general/transportation fund, special grants and gift accounts. This was less than the anticipated decrease of (\$7,593,935). The general/transportation assigned and unassigned fund balance decreased by (\$6,438,598) from a balance of \$46,918,450 at June 30, 2012 to \$40,479,852 at June 30, 2013.</p> <p>Budget Planning Scenario – Base and Recommended Tactics worksheets showed the General/Transportation Fund assigned and unassigned fund balance as a percentage of expenditures for the previous year, current year adopted budget, and projections for the next four years. This is the best measure of overall financial health. The fund balance as a percentage of annual expenditures decreased to 19.56% from the previous year amount of 23.48%. This assigned and unassigned fund balance represents 10.2 weeks of operations.</p>
<p>PRESENTATION: Priority result: Digital Learning</p>	<p>Tim Wilson, Chief Technology Officer, presented the progress on the Digital Learning priority result and how this work is tied to the technology levy request on the November ballot.</p> <p>Wilson reviewed the priority result specifically around digital learning: A plan has been developed to expand the use of instructional</p>

	<p>(District) and Loberg Consulting, LLC (Consultant) to support system implementation of Positive Behavior Intervention Support (PBIS) and mentor administrators and teachers. The contract shall not exceed \$55,000 and is funded through Integration Revenue and the general fund (fund 01).</p> <p>M. Resolution appointing election judges for the November 5, 2013 school district special election.</p> <p>N. Field Trips</p> <p>O. Fundraisers</p> <p>The motion carried unanimously.</p>
GIFTS TO THE DISTRICT	<p>Motion by Dean Henke, seconded by Tammie Epley, to approve the Gifts to the District totaling \$32,075.19.</p> <p>The motion carried unanimously.</p>
INITIAL CERTIFICATION OF PROPOSED LEVY PAYABLE IN 2014 FOR FISCAL YEAR 2015 – KIM RIESGRAF	<p>Motion by Dean Henke, seconded by Tammie Epley, to approve the Initial Levy Limitation Certification at the maximum amounts allowable.</p> <p>The motion carried unanimously.</p>
POLICY REPORT – MARGARET WESTIN	<p>First reading of policies:</p> <ol style="list-style-type: none"> 1. Amendment of Policy 104 – Mission Statement 2. Amendment of Policy 515 – Protection and Privacy of Education Records 3. Repeal of Policy 554 – Pregnant Students 4. New Policy 731 – Post Issuance Debt Compliance
ANNOUNCEMENTS	<ol style="list-style-type: none"> 1. A negotiation strategies meeting will be held tonight, Tuesday, September 17, 2013 following this meeting in conference Room N10 here at the Educational Service Center. This meeting will be closed to the public. 2. A school board work session will be held on Tuesday, October 1, 2013 at 6:00 PM in the Forum room at the Educational Service Center. The topic will be Priority Result: Expansion to All-Day Kindergarten and the meeting is open to the public. 3. The school board policy committee will meet on Tuesday, October 1, 2013 at 8:00 PM in room W-41 at the Educational Service Center. This meeting is open to the public. 4. The school board property committee will meeting on Tuesday, October 1, 2013 at 8:00 PM in the Forum room at the Educational Service Center. This meeting is open to the public.
	<p>At 7:10 PM, motion by Teresa Lunt seconded by Tammie Epley to</p>

ADJOURNMENT	adjourn the meeting. The motion carried unanimously.
	<hr/> Dean Henke, Chairperson