

## **POLICY 707 – NON-INSTRUCTIONAL OPERATIONS: TRANSPORTATION OF STUDENTS**

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Appendix A	Bus Transportation Scheduling; Bus Stop Assignment; Eligibility Distances; After and Before School Transportation
Appendix B	School Bus Safety Training
Appendix C	Student Conduct on School Buses and at Bus Stops, Parent or Guardian Responsibility for School Bus Safety
Appendix D	Reporting School Bus Accidents and Incidents; Use of Type III Vehicles; Operating Rules and Procedures; Emergency Procedures; Equipment Maintenance and Inspection
Appendix E	Cameras on School Buses

### General Purpose

The school district will provide transportation for eligible students to and from school in accordance with this policy, including Appendices A-E.

- I. The school district will set bus riding eligibility distances that meet or fall within requirements of the State of Minnesota.
  - A. The school district will provide transportation for students within eligibility distances in appropriate circumstances as determined by the transportation safety director or his or her designee.
  - B. At a minimum, the school district will provide transportation for the following eligible students
    1. All elementary students who live 0.8 miles or more from school.
    2. All middle school and high school students who live two miles or more from school.
- II. The Director of Facilities and Transportation Operations will serve as the school transportation safety director. The Director of Facilities and Transportation Operations or his or her designee will oversee implementation of this policy including Appendices A-E.
- III. The school district may deny transportation to a student who fails to demonstrate bus safety protocols unless the failure to do so is a manifestation of the student's disability.
- IV. The school district may provide transportation for academic field trips in direct support of the instructional program, transportation for the support of the co-curricular program (athletics, music, drama, e.g.) and "late bus" transportation for those students who stay for school-related activities past the normal dismissal time. These additional services may be provided if financial resources are available.
- V. Students with disabilities will be provided transportation appropriate to their individual needs in accordance with federal and state law and regulation. Transportation of students with disabilities will be coordinated through the Student Services Department.
- VI. Buses serving students with disabilities may stop while using the 4-way hazard lights at house stops where it takes an extended period of time to load/unload the student. At these

sites, the bus is to pull onto the shoulder of the road and the student will not be allowed to cross the roadway. Under normal conditions, the buses will use the 8-light system and stop arm.

- VII. The Superintendent or his or her designee shall establish procedures to address student bus safety training, student conduct on buses and at bus stops, parent or guardian responsibilities for bus safety, school bus incident and accident reporting, bus monitor qualifications, use of Type III vehicles, operating rules, emergency procedures and equipment maintenance and inspection.
- VIII. Staff members do not provide transportation to students except in an emergency situation in accordance with authorization by the site manager. If emergency transportation must be provided, two staff members must accompany the student.

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Policy Revised: 10/16/01  
Policy 707 Adopted: 1/5/99 (formerly Policy 3810)  
Policy Revised: 2/17/98  
Policy Revised: 4/21/87  
Policy Revised: 11/15/83  
Policy Adopted: 8/15/78

***Cross Reference***

Policy 442 – Travel  
Policy 506 – Student Discipline  
Policy 515 – Protection and Privacy of Student Records  
Policy 550 – Suspension  
Policy 551 – Exclusion and Expulsion  
Policy 608 – Instructional Services – Special Education  
Policy 921 – Non-Use of Tobacco on School Premises  
Policy 922 – Non-Use of Chemicals on School Premises

***Legal Reference***

M.S. 123B.88 Independent School Districts; Transportation  
M.S. 123B.90 School Bus Safety Training  
M.S. 123B.91 School District Bus Safety Responsibilities  
M.S. 169.443 Safety of School Children; Bus Driver’s Duties  
M.S. 169.446 Safety of School Children; Training and Education Rules  
M.S. 169.451 Inspecting School and Head Start Buses; Rules; Misdemeanor  
M.S. 169.454 Type III Vehicle Standards  
M.S. 169.458 Reportable Offense on School Bus  
M.S. 169A.31 Alcohol-Related School Bus or Head Start Bus Driving

School Board  
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