

## Procedure 640 - Class Size & Student-Teacher Ratio

- I. In establishing reasonable class enrollments, the Superintendent or designee(s) working with Principals:
  - A. Will examine alternatives for student assignments that will provide for the placement of students within classes of reasonable size.
  - B. Will seek to establish reasonable class sizes, with priority attention given to primary grades first; followed by grades four through six, seven through nine, and ten through twelve.
  - C. Directs Special Education and other categorical programs to be organized in accordance with regulations for the program.
  - D. Directs the placement of Special Education students in regular classrooms:
    1. consistent with state regulations governing such placement; consistent with the needs of the students being placed; giving consideration to the composition of the classroom in which the child is being placed; and with a clear level of support and understanding for the classroom teacher and the instructional modification that must be implemented.
    2. Directs that necessary modification of curriculum and instructional procedures be a shared responsibility of classroom teacher(s) and the Special Education teacher.
- II. The teacher staffing ratio includes all regular classroom teachers only. The ratio excludes all instructional technology specialists, counselors, social workers, psychologists, special education teachers, special education building coordinators, Title I teachers, Assurance of Mastery teachers, Learning Development Revenue teachers, elementary physical education teachers, elementary music teachers, elementary and secondary talented and gifted teachers, instructional assistants, any teacher position funded by at-risk funds, and any other position funded by federal, state and/or local grants or categorical funding.
- III. Class size and composition K-12 will be reviewed by October 15th each year and reported to the Superintendent of Schools.
- IV. Paraprofessional assistance may be provided in elementary classrooms when the pupil-teacher ratio exceeds thirty-two students. If provided, the maximum paraprofessional assistance will be at a rate of one hour per day for that classroom for each student above a total of thirty-two students.

School Board  
INDEPENDENT SCHOOL DISTRICT 279  
Maple Grove, Minnesota

Procedure 640 Dated: 5/15/01  
(formerly Procedure 6212)  
Procedure Revised: 2/17/98  
Procedure Revised: 5/3/94  
Procedure Revised: 4/3/90  
Procedure Dated: 10/15/85