

## **POLICY 924 - SCHOOL VOLUNTEERS**

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### **I. PURPOSE**

The purpose of this policy is to encourage and promote the involvement of volunteers to support programs and activities for school district students while assuring the safety of the student, staff, and volunteers.

### **II. GENERAL STATEMENT OF POLICY**

The use of volunteers to support programs and activities in the school district can assist in closing the achievement gap and enhance the educational experience for each student. The school district encourages voluntary assistance with the provision that the volunteer work will support programs and activities and maintain the safety of students and staff.

### **III. VOLUNTEER MANAGEMENT AND PROCEDURES**

- A. Candidates for volunteering in the school district will be selected on the basis of their experience, ability, and good character, without regard for race, color, creed, religion, national origin, gender identity or expression, sexual orientation, age, marital or parental status, or status with regard to public assistance or handicap.
- B. Building Volunteer Coordinators and/or designated staff are assigned to support volunteer involvement in school district programs and activities. These coordinators and/or designees will work in consultation with principals and/or site program leaders. The school district will maintain a risk management plan for the screening, placement, training and supervision of volunteers.
- C. Volunteer compliance requirements:
  - 1. Volunteers are required to comply with:
    - a. Applicable state laws, federal laws, and school district policies and procedures
    - b. Building rules
  - 2. Volunteers are bound by data privacy laws regarding student records and information. This obligation is binding at all times, including at the volunteer's site, at other school district sites, and in the community.

Policy Revised: 6/13/17

Policy Revised: 2/23/10

Policy 924 adopted: 3/19/02 (formerly Policy 6322)

Policy Adopted: 6/6/89

#### **Legal Reference:**

M.S. 13.32

M.S. 13.43

M.S. 121A.17

M.S. 121.75

M.S. 123B.02

M.S. 123B.03

M.S. 124D.19

M.S. 124D.23

M.S. 124D.895

#### **Cross References:**

Policy 406 Public and Private Personnel Data

Policy 413 Harassment and Violence

Policy 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse  
Policy 419 Tobacco-Free Environment  
Policy 441 Network / Internet Acceptable Use by Staff  
Policy 507 Corporal Punishment  
Policy 651 Community-School Cooperation in Setting Goals, Evaluating Progress and Planning  
Improvements in the Instructional Program: District Planning Advisory Council  
Policy/Procedure 515 Protection and Privacy of Education Records  
Policy 921 Non Use of Tobacco on School Premises  
Policy 922 Non Use of Chemicals on School Premises  
Policy 926 Conceal and Carry on School Premises

School Board  
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