

APPENDIX D

**NOTICE TO PARENTS/GUARDIANS AND STUDENTS
REGARDING THE RELEASE OF INFORMATION TO MILITARY RECRUITERS**

Federal and State laws require all school districts, including Osseo Area Schools, to provide military recruiters, upon request, with the name, address, and telephone number of all 11th and 12th grade students unless the parent or eligible student (students over 18 years old and not a dependent) requests that the information not be provided without written permission.

According to State and Federal law, military recruiters may only use the information for the purpose of providing notification to students about military service, State and Federal veteran's education benefits, and other career and educational opportunities provided by the military. Additionally, military recruiters are prohibited from sharing the information except to recruiting services personnel of the armed forces.

It is important to understand that if you do nothing, the Osseo Area Schools will release your student's name, address, and telephone number to a military recruiter who requests the information.

If you do not want the Osseo Area Schools to release your student's name, address, and telephone number to a military recruiter, you must complete the bottom portion of this form and return it to the Educational Service Center, Attention: Information Systems, 11200 93rd Ave. N., Maple Grove, MN 55369 by October 1. **Please note that if you previously submitted a Denial of Release of Directory Information, it alone will not be sufficient. In addition, this form must be completed annually as the District only retains directory information designations for one year.** The law requires that a specific denial of access to military recruiters be made. As a result of completing the bottom portion of the form, the Osseo Area Schools will not release your student's name, address, and telephone number to a military recruiter who makes a request.

Submitting this Denial of Release of Information to Military Recruiters does not affect the release of directory information to the public, including military recruiting officers. In order to make all directory information about a student private to the public in general, including military recruiting officers, the parent/guardian or eligible student annually must also complete and submit a Denial of Release of Directory Information.

DENIAL OF RELEASE OF INFORMATION TO MILITARY RECRUITERS

Pursuant to the Notice Regarding the Release of Information to Military Recruiters the District **MAY NOT** release the following information in response to a request from military recruiters without my expressed written consent: **student's name, student's address, and home telephone number.**

Signed _____
(Parent/Guardian/Eligible Student Signature)

Address _____

Circle One:
Parent – Guardian – Eligible Student

Student Affected _____

Address _____

Student's Grade level _____

School Currently Attending _____

Date _____