

## **APPENDIX B**

Independent School District 279  
Osseo Area Schools

### **NOTICE OF DESIGNATION OF DIRECTORY INFORMATION**

Osseo Area Schools, Independent School District No. 279, designates the following personally identifiable information contained in a student's education record as "directory information," and will disclose that information to the general public without prior written consent.

1. The student's name
2. The student's address
3. The school of attendance
4. The student's dates of school attendance
5. The student's grade level (e.g., first grade, tenth grade, etc.)
6. The student's awards and degrees
7. The student's participation in officially recognized activities/sports
8. The student's height and weight, if a member of an athletic team
9. The student's photograph, including audio or video image of the student participating in school-related activities or events.

In addition to the information available to the general public, the following information is listed as limited directory data or limited directory information available to the parent or guardian of a student or an eligible student.

1. The names of other students in the classes, to which the student is assigned
2. The classroom photographs of classes in the student's school

A parent/guardian of a student or an eligible student may object to the listed directory information being disclosed without the parent/guardian or eligible student's prior written consent except as provided under federal and state law. In order to make all directory information private, the parent/guardian or eligible student must submit a completed Denial of Release of Directory Information (Appendix C) to the Building Principal or Superintendent of Schools.

This designation will remain in effect for one year or until it is modified by the written direction of the student's parent/guardian or the eligible student whichever occurs first.