

## **POLICY 503 – SCHOOL ABSENCES**

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- I. Students are required to attend school each day school is in session and to attend all scheduled classes, study halls, and/or required programs.
- II. Application for Excused Absence
  - A. In accordance with M.S. 120A.22, Subd. 12, the parent/guardian, or other person having legitimate control of a student, may apply to the Principal to have the student excused from school attendance.
  - B. The Principal determines whether a student's absence from school attendance is excused or unexcused, based on criteria identified in the school's student handbook.
- III. The progress of students will be based on fulfilling the requirements of their classes, including regular participation in classroom instruction.
- IV. Students participating in any extracurricular activity must be in attendance in all scheduled classes, study halls, and/or required programs on the day the event or practice is scheduled. This requirement applies to students involved in all activities scheduled during our outside the school day. The Principal may make exceptions to this provision as follows:
  - A. If a student is unable to remain in school due to fatigue, ill health, or injury, he/she will not be allowed to participate in any extracurricular activity that day unless written medical clearance is provided from his/her physician.
  - B. Prearranged absences may be accepted and participation permitted.
  - C. If a student misses part of the school day due to a medical appointment, the student may be allowed to participate in an extracurricular activity if the student presents a note from the attending medical provider stating that the student is physically capable of participating in the extracurricular activity.
  - D. If the student arrives late at school due to ill health or injury from which the student has recovered, the student may be allowed to participate in an extracurricular activity if the student presents a note from the parent/guardian stating that the parent/guardian believes the student is physically capable of participating in the extracurricular activity and if the school's health service specialist confirms that opinion. The Principal or Assistant Principal, with input from the health service specialist, will make the final determination of whether or not the student will be allowed to participate in any extracurricular activity that day.

Policy 503 Adopted: 5/20/03  
(formerly Policy 5111)  
Policy Revised: 2/20/96  
Policy Adopted: 7/21/76

***Legal References:***

M.S. 120A.22, Subd. 12 – School Attendance

School Board  
INDEPENDENT SCHOOL DISTRICT 279  
Maple Grove, Minnesota