

ECMAC Staff Table Facilitator Directions

October 18, 2021

ECMAC Role:

1. Introduce yourself as the facilitator; describe each role and why it is important
2. Now, choose a recorder and a reporter. The rest of the table are earnest participants.
3. Say: "I am going to facilitate a conversation about our ECMAC's role."
4. Have the recorder log into the google doc to record notes from the conversation.
5. Facilitator will keep the conversation moving and make sure everyone at the table gets a chance to speak

ask - "What stands out to you regarding the framework and ECMAC's role?"

ask - "What parts of the framework are clear and what parts are confusing?"

ask - "What does it mean to keep students at the center of this work?"

ask- "what will be challenging for you to engage in this work through the lens of "school district versus district of schools mentality?"

Reporter will report on themes of conversation for each question.

Building a Better Future Process:

- Staff facilitator - choose a recorder and reporter
- facilitator will keep the conversation moving and make sure everyone at the table gets a chance to speak
- recorder, be sure you are documenting what is being said in the provided google doc

ask – "what parts of the 20-21 review and Building a Better Future Process stand out to you?"

ask – "what part of the 20-21 review and Building a Better Future process do you wonder about?"

ask – "What is clear/unclear?"

ask – "What is your personal key takeaway from this conversation?"

Reporter will report on themes of conversation for each question.

Building Capacity Calculation

- Staff facilitator - choose a recorder and reporter
- facilitator will keep the conversation moving and make sure everyone at the table gets a chance to speak
- recorder, be sure you are documenting what is being said in the provided google doc

ask – "What do you notice?"

ask – "What is clear/unclear?"

ask – "What questions do you have?"

Reporter will report on themes of conversation for each question.