Enrollment and Capacity Management Advisory Committee
Meeting Agenda
October 18, 2021 6:30 PM – 8:30 PM
Virtual
Facilitator: John Morstad

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is to increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work together, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding and contribute individual perspectives and interests openly;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

Outcomes: As a result of our meeting tonight, ECMAC members will:

1. get to know each other and begin to create a sense of cohesion and trust as a group;
2. review the framework and purpose of the committee;
3. review previous year's ECMAC work;
4. be informed about the current status of the Building a Better Future process;
5. review the elementary and secondary capacity assumptions and updated capacity calculations

Agenda Item	Google Drive Materials
Welcome and Introductions *Your name, connection to the school district?*	1. Agenda 2. Committee Roster 3. Charge Statement 4. Overview of Meetings
Meeting Purpose, Protocols, and Outcomes	5. ECMAC Framework
2020-2021 ECMAC Review/Building a Better Future Update	6. 2020-2021 Year in Review Notes
Elementary and Secondary Building Capacity	7. Elementary and Secondary Assumptions 8. Building Capacity Calculations 21-22
Evaluation and Check-Out	Evaluation Link