

INCOMPLETE IN ADVISORY? FOLLOW THESE STEPS...

1. Visit the OSH website at www.district279.org/sec/osh

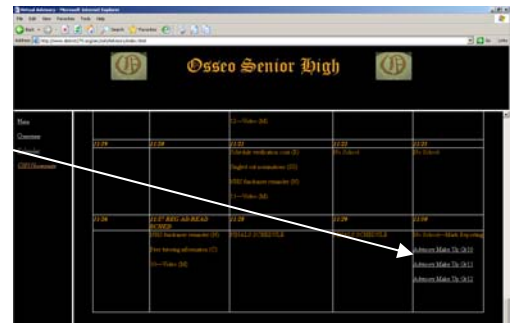


2. Click on Advisory.



3. Click on Calendar.

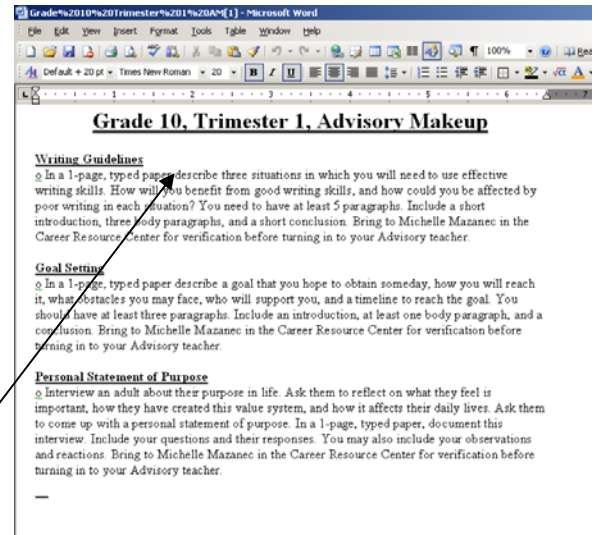
4. If you have an Incomplete from Trimester 1, find the end of Trimester 1 on the calendar. Then, click the link for the grade level you have an Incomplete for. Look at the makeup assignments that are available...you must complete at least one to change your Incomplete to a Pass.



End of Trimester 1 = 11/25
 End of Trimester 2 = 03/05
 End of Trimester 3 = 06/05

5. Complete the makeup assignment of your choice (BE SURE IT IS THE APPROPRIATE GRADE LEVEL AND TRIMESTER FOR YOUR INCOMPLETE), print the makeup assignment, bring to CRC (Michelle Mazanec or Judy McGarry) for verification.

Example of assignment choices for Grade 10, Trimester 1.



6. IF YOU HAVE QUESTIONS, SEE Michelle or Judy IN THE CAREER RESOURCE CENTER.