

2005-06 Site Progress Report

2006-07 Site Continuous Improvement Plan

2006-07 Staff Development Plan

Submitted:

Osseo Area Schools Site Continuous Improvement Report

District 279 Mission Statement
The District of Excellence - dedicated to educating and empowering every learner to excel in our changing world.

Please submit the completed form to Joan Bowman at the ESC
by Friday, October 13, 2006

For 2005-2006: • Site Progress Report (4 pages)

For 2006-2007: • Site Continuous Improvement Plan
• Staff Development Plan and Calendar
• Site's Mission, Beliefs, Decision Making Matrix, and Bylaws

SITE: Osseo Area Learning Center

PLAN YEAR: 2006-2007

SITE COUNCIL OR LEADERSHIP TEAM MEMBERS:

Robert Anderson

Mike Sheehan

Leann Burris

Emily Meyer

Sherry Augst

Ross Young

Albert McGee

James Hill

Don Myhre

Kris Johnson

Preliminary Review by Site Council/Leadership Team

Signature _____

Date _____

Reviewed by Staff

Signature _____

Date _____

Reviewed by Assistant Superintendent

Signature _____

Date _____

Reviewed by Board Liaison

Signature _____

Date _____

Final Approval by Site Council/Leadership Team

Signature _____

Date _____

2005-06 Site Progress Report

Site Improvement Objective # 1

State the objective: Implement the necessary procedures/processes/tasks to meet the NCLB Federal Act requirements.

This objective is New Continuing

Performance Target: We will implement educational programs that meet the varying needs of our learners.

Which action plan steps were completed?

ATTENDANCE

1. Students and parents will be notified at student orientations in August and throughout the school year regarding the OALC attendance policy and procedures .
2. Identify students who are not reaching an 80% attendance rate in every class.
3. Identify student concerns in weekly staff meetings.
4. Refer students to Human Services Team.
5. Place students who are not reaching an 80% attendance rate on a Student Success Plan.
6. If students are not succesful with the Student Success Plan, students will be referred to SART.
7. If the students are not successful with SART, students will be referred to SARB.
8. If the student is not successful with SARB, student will be referred for the OALC probation process.
9. Continue to develop enrichment opportunities that reflect our richly diverse population.

RETENTION

1. Work with other district schools to ensure that the OALC is the appropriate/best learning environment for students who are referred for enrollment.
2. Hold Advisory every grading period. Students will develop attendance/academic goals in advisory through the CLP process.
3. Identify student concerns in weekly staff meetings.
4. Refer students to the Human Services Team.
5. Continue to explore the addition of new elective courses.
6. Continue to develop more earned enrichment opportunities.

STUDENT SUCCESS PALN

1. Develop Student Success Plan and procedures.
2. In-service staff on procedures for implementation.

TESTS

1. Continue to improve student participation in the MCA tests.
2. Counselor follow-up on students who do not test.
3. Continue providing a food program before, during and after testing.
4. Continue to offer incentives for participation/achievement and provide test preparation classes or lessons.

GRADUATION RATE

1. Increase graduation rate by 2%.
2. Implement internal process for tracking graduation rate.
3. Continue having newsletter recognize OALC graduates.
4. Continue implementation of the transition class.
5. Continue to strengthen the advisory program to provide students with a consistent mentor. Schedule Advisory every grading period.
6. Continue to promote participation in student groups.

Which of these steps were especially powerful?

ATTENDANCE:

1. Make students and parents aware of the attendance policy at student orientations in August and throughout the school year.
3. Identify student concerns in weekly staff meetings.
4. Refer students to Human Services Team

RETENTION:

2. Hold advisory every grading period. Students will develop attendance/academic goals in Advisory through the CLP process.

Tests:

2. Counselor follow-up on students who do not test.

Graduation Rate:

1. Increase graduation rate by 2%.
5. Continue to strengthen the Advisory program to provide students with a consistent mentor. Schedule Advisory every grading period.

Which of these steps were not completed?

ATTENDANCE

1. Implement CLP.
2. Continue to strengthen/expand the student recognition program and incentives.
3. Continue to promote participation in existing student groups and create new groups corresponding to student's interests and needs.

STUDENT SUCCESS PLAN

1. Review student progress at weekly staff meetings.
2. Follow-up by administration if further interventions are needed.

GRADUATION RATE

1. Continue to develop and expand enrichment opportunities based on students' interests.

DISCIPLINE

1. Continue to maintain the book with photographs of all students attending the OALC. Pictures will be taken at Skills class throughout the school year.

Provide evidence that your objective was achieved or not achieved.

1. We graduated over 130 students.
2. SART & SARB was very successful.
3. Statistics from 2005-2006 will show an improvement in truancy reduction.

What implications do this year's results have for 2006-07?

1. Utilization of all resources available to us.
2. Increased student achievement and attendance.

2006-07 Site Continuous Improvement Plan

Site Improvement Objective # 1

State the objective: OALC students will increase the average B.S.T. reading scores by 3%.

This objective is New Continuing

Narrative Summary of this Objective and its Tasks (This narrative should briefly state your objective, target and strategies):

Example: "OAK" will improve student writing skills so that 80% of the students who take the MCAs, will score 3 or above. Two strategies will be used to accomplish this: (1) all staff will be inserviced on 6 Traits writing and (2) all students, grades 2-6, will do a standard writing assessment three times during the year with teachers monitoring their progress.

The OALC will improve student reading scores so that 62.45% of OALC students pass the Minnesota Basic Skills reading test and students increase student scores on the Minnesota Comprehensive Assessments by 3%. To accomplish this, all students will participate in ten minutes of Silent Sustained Reading per school day and students who have not passed the Minnesota Basic Skills reading test will be enrolled in the Read 180 course.

This improvement objective is intended for: 1 Year 2 Years 3 Years

This action plan is for what year of the plan? Year 1 Year 2 Year 3

Evidences of Need: What key measurable performance indicators (test scores, RIT scores, MCA scores, survey results) show a need to spend time, energy, and resources on this particular objective?

1. The OALC average reading B.S.T. score in 2004-05 academic school year was 59.45%. Our goal for 2005-06 is to raise the OALC B.S.T. average score to 62.45%.
2. The average score for OALC students who took the 2004/2005 MCA in reading was 52%.

Performance Targets: What key measurable performance indicators/performance targets (test scores, RIT scores, MCA scores, survey results) will point to success at year-end review?

1. Students who have not passed the BST reading test will be identified and placed in Read 180 and show improved skill.
2. The average reading score for Osseo Area Learning Center students who take the Minnesota Comprehensive Assessment will increase by 5%.

2006-07 Site Continuous Improvement Plan

Action Plan Details for Objective # 1

Task#	Tasks to be Completed	Timeline		Assigned to:	Resources Allocated Time/\$/Materials	Monitoring Dates	Progress Indicators
		Begin	End				
1.	Continue to improve student participation in the MCA tests	9/05/06		SILT/Staff and Administration		Once a trimester	Signature of students and parents on the handbook page.
2.	Counselor follow-up on students who do not test.	9/05/06		Krista Frechette, Mike Sheehan, Nick Pocius		Once a trimester	Number of students referred to SARB
3.	Continue providing a food program before, during and after testing.	9/05/06		Krista Frechette, Mike Sheehan, Cindy Rassat & Julie Mills		Once a trimester	Number of students on intervention plans.
4.	Continue to offer incentives for participation/achievement and provide test preparation classes or lesson plans.	9/05/06		All Staff and Students		Once a trimester	Number of students referred to SARB and on intervention plans.
5.	Identify and place students who have not passed the reading test in Read 180	9/05/06		Donavan/Barbara Ohnmacht & Parents, and Counselors		Once a trimester	Number of students who get off Student Success Plans.
6.	Initiate a school wide Silent Sustained Reading once a day.	9/05/06		All Staff		Once a trimester	Number of students being referred.
7.							
8.							
9.							

2006-07 Site Continuous Improvement Plan

Site Improvement Objective # 2

State the objective: Improve student attendance rate by 2%.

This objective is New Continuing

Narrative Summary of this Objective and its Tasks (This narrative should briefly state your objective, target and strategies):

The Osseo Area Learning Center will improve its student attendance rate by 2%. This will be accomplished by implementing a parent notification system and offering incentives to students for good attendance. Students with chronic attendance concerns will be referred to SARB, be placed on an attendance contract, or will be referred for truancy.

This improvement objective is intended for: 1 Year 2 Years 3 Years

This action plan is for what year of the plan? Year 1 Year 2 Year 3

Evidences of Need: What key measurable performance indicators (test scores, RIT scores, MCA scores, survey results) show a need to spend time, energy, and resources on this particular objective?

1. The Osseo Area Learning Center wants to comply with NCLB by 2014.

Performance Targets: What key measurable performance indicators/performance targets (test scores, RIT scores, MCA scores, survey results) will point to success at year-end review?

1. Student attendance rate will increase by 2%.
2. Administration will work with counselors to implement a pilot attendance incentive program. Students who participate in the incentive program will improve their attendance from Trimester 1 to end of the school year 2005/2006

2006-07 Site Continuous Improvement Plan

Action Plan Details for Objective # 2

Task#	Tasks to be Completed	Timeline		Assigned to:	Resources Allocated Time/\$/Materials	Monitoring Dates	Progress Indicators
		Begin	End				
1.	Make students/parents aware of the attendance policy at the student orientations in August and throughout the year.	9/05/06		Counselors/Intro video Skills Class/Alm First Advisory All Teachers		Once a trimester	Signature of students and parents on the handbook page.
2.	Identify students who are not reaching 80% attendance rate in every class.	9/05/06		Jenny Sarim Robert Alm Counselors		Once a trimester	Number of students referred to SARB
3.	Identify student concerns in weekly staff meetings.	9/05/06		AM/PM Meetings HST		Once a trimester	Number of students on intervention plans.
4.	Refer students to Human Services Team.	9/05/06		Staff, Parents, Counselors, Students		Once a trimester	Number of students referred to SARB and on intervention plans.
5.	Place students who are not reaching 80% attendance rate on a Student Success Plan. Advisors/staff will be facilitators of the process.	9/05/06		Counselors, BIT/Alm		Once a trimester	Number of students who get off Student Success Plans.
6.	If the student is not successful with the Student Success Plan, student will be referred to SART. (Student Attendance Review Team)	9/05/06		Counselors, BIT/Alm, District SART		Once a trimester	Number of students being referred.
7.	If the student is not successful with SART, student will be referred to SARB (Student Attendance Review Board).	9/05/06		Counselors, BIT/Alm		Once a trimester	Number of students who get off SART.
8.	If the student is not successful with SARB, student will be referred for the OALC probation process.	9/05/06		Counselors, BIT/Alm, Donovan		Once a trimester	Number of students who get off SARB.
9.	Continue to develop enrichment opportunities that reflect OALC ethnic groups and diverse population.	9/05/06		Student Leadership Team		Once a trimester	Number of enrichment activities offered at the OALC.
10.	Perfect attendance awards and incentives for students who have zero absences for each three-week grading period.	9/05/06		Alm, Staff, Students		End of each three-week grading period	Number of students attaining perfect attendance

2006-07 Site Continuous Improvement Plan

Site Improvement Objective # 3

State the objective: In order to provide cultural richness and awareness for all students and staff, the entire staff will participate in cultural competence training, provide cultural activities and/or lessons for our students, and create a safe environment that will not tolerate any forms of harassment.

This objective is New Continuing

Narrative Summary of this Objective and its Tasks (This narrative should briefly state your objective, target and strategies):

The OALC wants to align with the district's goals of creating a safe and respectful learning environment. The OALC will provide ample opportunities for culturally enriched activities and staff development training geared toward cultural competence and welcome courageous conversations, ideas, and suggestions from all stake holders. The OALC will monitor the number of discipline referrals and conduct surveys as a means to track this objective.

This improvement objective is intended for: 1 Year 2 Years 3 Years

This action plan is for what year of the plan? Year 1 Year 2 Year 3

Evidences of Need: What key measurable performance indicators (test scores, RIT scores, MCA scores, survey results) show a need to spend time, energy, and resources on this particular objective?

Number of harassment referrals, results of climate surveys.

Performance Targets: What key measurable performance indicators/performance targets (test scores, RIT scores, MCA scores, survey results) will point to success at year-end review?

Baseline data from referrals and surveys will be used as indicators to measure building climate.

2006-07 Site Continuous Improvement Plan

Action Plan Details for Objective # 3

Task#	Tasks to be Completed	Timeline		Assigned to:	Resources Allocated Time/\$/Materials	Monitoring Dates	Progress Indicators
		Begin	End				
1.	Staff will attend GBLTQ conference and will share information at staff development meetings.	09/05/06		Administration, Staff		Staff Development Day After Conference	
2.	Activities and speakers on diversity, culturalism, socio-economics etc. to create a more culturally competent staff.	09/05/06		Administration, Staff Development, Albert McGee		Dates/Surveys, after speakers	
3.	Racial and sexual harassment and bullying packets for students to complete and discuss.	09/05/06		Administration, BIT/Alm, Students		December 1 st , March 9 th , June 8 th	
4.	Cultural Liaison will visit classrooms and facilitate discussion groups.	09/05/06		Albert McGee			
5.	Collect number of referrals regarding harassment issues to see if incidents of harassment decrease.	09/05/06		Administration, Staff		Tri I, Tri II, Tri III, year end	Referrals
6.	Will conduct surveys for school climate.	12/06/06		Administration, Staff and Students		December 6 th , 2006 and May 20 th , 2007	
7.							
8.							
9.							



2006-2007 PROFESSIONAL DEVELOPMENT CALENDAR

(3-half days District Professional Development, 1 Professional Development Release Day, 5-half days Building Professional Development, 2.0 days Sustaining Operations)

<p style="text-align: center;">Monday, August 28*</p> <hr/> <p style="text-align: center;">District PK-12 Workshop (8:00 – 11:30) Teacher/Administrator “Kick Off” (Location: Church of the Open Door)</p> <hr/> <p style="text-align: center;">12:30 – 4:00 PK – 12 Building</p>	<p style="text-align: center;">Tuesday, August 29*</p> <hr/> <p style="text-align: center;">Building</p> <hr/> <p style="text-align: center;">Building</p>	<p style="text-align: center;">Wednesday, August 30*</p> <hr/> <p style="text-align: center;">Building</p> <hr/> <p style="text-align: center;">Building</p>	<p style="text-align: center;">Thursday, August 31*</p> <hr/> <p style="text-align: center;">Building</p> <hr/> <p style="text-align: center;">Building</p>
<p style="text-align: center;">Friday, December 8</p> <hr/> <p style="text-align: center;">District PK-12 Workshop (8:00 – 11:30) Rick and Becky DuFour: Professional Learning Communities Teachers/Administrators (Location: Church of the Open Door)</p> <hr/> <p style="text-align: center;">12:30 – 4:00 PK – 12 Building: Professional Learning Communities</p>	<p style="text-align: center;">Friday, February 16</p> <hr/> <p style="text-align: center;">Professional Development Release Day (PK-12)</p> <hr/>	<p style="text-align: center;">Friday, May 4</p> <hr/> <p style="text-align: center;">District PK-12 Workshop (8:00 – 11:30) PK-6 /Administration: New Math Curriculum 7-12 Math/Administration: New Math Curriculum 7-12/Administration: Program/Curriculum Areas K-12 Specialists**: Program/Curriculum Areas</p> <hr/> <p style="text-align: center;">12:30 – 4:00 PK – 12 Building</p>	

* August 28 - 31 2006: .5 days District Professional Development, 1.5 days Building Professional Development, 2.0 days Sustaining Operations

** Counselors, ELL, IT Specialists, Music, Phy Ed, Social Workers, Special Ed, Title I, TAG...



2006-07 Site Staff Development Plan

1. Please list the names and positions of your site's 2006-07 Staff Development Committee:
2. Which of these Staff Development Committee members is your site's representative of the District Staff Development Committee?
3. Describe your site's process for seeking input on the staff development goals listed below:
(attach a sample if you used a survey):
4. Describe the staff development goal(s) that correspond to each of your site goals:

Site Goal #1:

Staff Development Goal #1:

Site Goal #2:

Staff Development Goal #2:

Site Goal # 3:

Staff Development Goal #3:

If applicable, please list other site and staff development goals: