

## **Student Improvement Leadership Team**

Tuesday, September 5th, 2006

**Members Present:** James Hill, Don Myhre, Rob Anderson, Kris Johnson, Leann Burris, Emily Meyer, Mike Sheehan, Albert McGee, and Ross Young.

### **Principal's Update**

- Mr. Hill thanked staff for a great first day.
- Procedure and protocol for SILT agendas and meetings is a priority.  
Discussion included:
  - Timeliness of providing meeting agendas to staff and how to best gather input from staff on agenda items for discussion at the meetings. Feedback provided prior to the meeting included the suggestion to have SILT members represent staff determined by alphabet; and to provide more detailed agenda items.
  - How can SILT process the feedback in a professional and effective way?
  - Do staff members know who the SILT members are and that all staff members can submit agenda items and/or request to present agenda items at SILT meetings? How can SILT more effectively get this information out to staff?
  - SILT has operated for 6 years. Its Constitution, procedures and guidelines were drawn up by all stakeholders and within the district parameters. Through the first 5 years there was never a problem or a complaint as to how SILT conducted its agendas/meetings. Do a few complaints made over a very emotional issue warrant a change in how SILT conducts school issues?
- A motion was made and passed to promote SILT more effectively and to encourage staff to request time on the agenda. Rob Anderson will e-mail staff with this information.

### **AM Meetings and Team Leaders**

- Ross Young requested that the team leader job descriptions and responsibilities be examined and that staff be given the opportunity to vote on whether or not to keep the positions/ stipend as is or change it. Ross presented a possible alternative based on dividing the two stipends between all departments giving the stipend to an elected department head. The teacher contract provides a process for electing leaders and models for assigned duties.
- Mr. Hill explained that this is a teacher driven decision and should be made with guidance from all stakeholders since the decision could be a contractual issue. Mr. Hill asked that Ross write a proposal presenting the questions that need to be addressed in order to move toward a solution.

Mr. Hill will take these questions to the appropriate people for input on the district parameters for the team leader positions.

### **Agenda Items Tabled Until the Next Meeting**

- **OALC Yearbook:** Students have expressed interest in a yearbook and several staff members are interested in pursuing the idea.
- **SILT Meeting Less Frequently:** Decision on meeting once a month instead of bi-weekly tabled until the next meeting.
- **Site Plan Goals:** Mr. Hill and Rob Anderson will work on the 2-3-5 plan goals and the possibility of adding a diversity goal. They will report on the goals at the next SILT meeting.
- **Daily Oral Math:** Mr. Hill will invite Mr. Donovan and Mike Sheehan will invite Johnny Hedgepeth to attend the next SILT meeting to help provide input on implementing a daily oral math program.
- **Discipline by Race:** The OALC statistics reflect that discipline has been very balanced across races and this concern will continue to be monitored throughout the year.
- **Tardy Drill Consequences:** Tabled. Teachers are encouraged to continue posting attendance progress in their classrooms and perfect attendance during a grading period will be recognized again this year. Specifics will be discussed at a later meeting.
- **Other Items added to the agenda and tabled:**
  - Request by Kip Sackett to reexamine SILT role in the field trip request process.
  - Mr. Hill sent thank you notes to the parents who responded to the call to serve on SILT. How to implement parent and student involvement tabled until the next meeting.
  - An update on the Microsoft settlement dollars will be presented by Christian Olson at the next meeting.
  - Mr. Hill is looking into the possibility of sending a staff team to a DuFour workshop on PLC's.

### **Special Election**

- A special election will be held next week for the vacant non-licensed staff position on SILT. Rob Anderson will send an e-mail to non-licensed staff with the timeline for nominations and voting.

**Meeting adjourned at 4:10 p.m.**

**Next SILT Meeting: Tuesday, September 19<sup>th</sup> at 2 p.m.**