

NORTH VIEW JUNIOR HIGH SCHOOL SITE COUNCIL MEETING MINUTES

NOVEMBER 9, 2005 ♦ 4:30 – 6:30 p.m. ♦ North View Media Center

ATTENDING:

Greg Burke	Darrell Maloney	Sherry Stemm
Gail Byrd	Chad Manders	Wendy Tuominen
Mary Ellen Chopp	Bob McCauley	Laurie White
Sue Dyvig	Nancy McElligott	
Sue Eckman	Cheri Montgomery	
Makeba Giles	Tasha Moskowitz	
Sue Howard	Barbara Munic	
Diana Huffman	Ginny Nolting	
Colin Kemmis	Doug Olson	
Sharon Kephart	Jodi Spoden	

ATTENDING:

Richard Wood – Discipline Committee (standing in for Erica Heath)

ABSENT:

Marian Boyd	Erica Heath
Linda Burk	Tracy Rahmig

SPEAKER:

Don Pascoe – Director of Research Assessment Accountability

OCTOBER MINUTES:

Two changes were made to the October minutes. A motion was made to accept the changes; motion was seconded and passed to accept the minutes as changed.

OLD BUSINESS:

COMMITTEE REPORTS: (committee reports are not given at Site Council meetings, they are emailed to members after the committee meetings on the first Wednesday of each month)

1. Discipline – Erica Heath

- General staff questions were addressed. Marian Boyd will address the questions at the staff meeting on Wednesday.
- Committee members agreed that a draft of the school discipline policy would be available by the December meeting.

2. Facility, Health & Safety – Greg Burke

- No report submitted

3. Finance – Chad Manders

- No request for funding as of the committee meeting. The account balance has not changed. Currently the account is still at \$880 and the carry over from last year is \$2,700.
- No word from Pepsi Co. about the Pepsi machine contract. This contract currently has 4 years remaining, however the contract is still being looked at and discussed.

4. Nut & Bolts – Doug Olson

- No report submitted

5. Peer Review – No Site Council Representative

- The Peer Review Committee has had monthly meetings for new teachers (the first Tuesday of each month) on topics that are relevant for new teachers. The September meeting focused on pros and cons of the two different grading programs, teacher observations and any other miscellaneous questions. The October meeting covered mid-trimester procedures and parent-teacher conferences. Marian Boyd will be the speaker for November's meeting to discuss classroom discipline and office referrals. Topics for future meetings will include a visit from the counselors to discuss helping students achieve and resources available from the counseling office and special education.

- The committee has met with the high cycle teachers to go over the process of Peer Review. Those teachers need to schedule an observation with Dr. McCauley or Ms. Boyd by December 1st. Meetings will be set up during the end of November for committee members to review the Professional Development Plans of each high cycle teacher.
- This committee has 5 members and none are able to attend Site Council on a full-time basis.

6. Reading and Math SIC – Darrell Maloney

- The committee met and all members agreed to evaluate what MCA test information students are expected to know, and to begin to incorporate that as an approach to learning as they teach their content areas. The concern was voiced that many of our students have skills at the third and fourth grade level, and that they may find it too difficult to pass this test.

7. School Climate – Colin Kemmis

- Committee has money and determined who would be responsible for cards/flowers and for which occasions.
- Norms were set and it was decided there will be no bullying committee since nobody has come to talk about it.

8. SEM - No Site Council representative – No report submitted

9. Staff Development – Tasha Moskowitz

- No meeting due to a lack of agenda items.

10. Technology – Barb Munic

No report submitted.

11. Principal’s Advisory Group (PAG) – Nancy McElligott

- The PAG meeting was on October 13th with about a nine parents attending.
- The next meeting will be November 14th with Jerry Johnson, Special Education Building Coordinator and Professional Learning Community representative for North View talking about PLC’s at North View.
- Sue Howard and Darrell Maloney were the speakers. Sue spoke on the IB program and had a wealth of information and updates for North View. Darrell Maloney presented information on the Community and Service aspect of the IB school. Darrell had the necessary forms that students needed to begin their community and service projects. Again, a wealth of information on this topic.
- Nancy McElligott will be working on putting together information about these meetings so the information will be available on the NVJH website.

12) First PAN meeting is scheduled for November 15th

Featured Speaker – Don Pascoe – Don was invited to speak at Site Council to help members understand the differences and similarities between the MCA (Minnesota Comprehensive Assessments) and the NWEA (Northwest Evaluation Association Achievement Level Tests).

These test results are an important part of setting North View’s Site Improvement Plan and goals.

These tests are used as a measurement tool – each one is a different “snapshot”. These assessments are designed to meet 6 goals: 1) Help students select courses and programs and to help them, set career and academic goals. 2) Identify students who need special programs 3) to support classroom decision making 4) to certify individual student competencies. 5) To help the district evaluate and improve educational programs. 6) To help parents and other clients evaluate the district’s educational programs.

- MCA tests are state mandated and the purpose is to show how the educational system is working
- NWEA tests are district mandated and it measures the growth of a student – from a starting point and an ending point; it shows if a student is learning what they should be learning at a particular grade level. These are leveled tests and each student takes the test relative to their level.

Currently, North View’s Site Improvement Plan uses the NWEA test results as part of the site goals.

- MCA results show whether a student is “Not Proficient”, “Almost Proficient” and “Proficient”
- NWEA results produce a RIT score which helps teachers grow kids

Don had several handouts relative to the tests students take throughout their school career and what the results of each test means to student staff and parents. He also briefly mentioned the Title I program (North View in previous years had received Title I money). Title I money is driven by free and reduced lunch numbers but this budget had been cut from over \$1 million to about \$666,000 and there are 3 schools in the Osseo school district who currently receive this funding. Don also talked about the Basic Skills Tests (a certification test). This test was taken by all 8th grade students but starting this year, 8th grade students will no longer be required to take this test. Detailed information about tests and test results are on the District #279 website (district279.org) and there is also a link to the state website so information about any school in the state of Minnesota is published there.

NEW BUSINESS:

IB UPDATE: Darrell Maloney - Community and Service - IB program.

- A student receives a pass or no credit on their trimester report card
- Almost anything is acceptable as a service project. As long as the student receives no pay, does not earn a merit badge and becomes aware of how they contribute to the community
- A student selects a teacher mentor. There are a few forms that need to be filled out by students and signed by parents. Darrell had a copy of these forms.
- For the first year, students are required to do 10 hours of service for the year. This hour requirement will increase each year as a student continues in the IB program.

Sue Howard had a few other points regarding IB:

- November 15th is an informational meeting about the IB program – 6:00-8:00 p.m. at North View
- November 16th – Informational session about the IB program at the high school level – location will be Park Center High School
- December 15th-16th - North View will have a visit from the IBO representative who will be helping North View progress to the next level of the application process.
- November 5th – December 19th – Lottery application process. Information will be shared to help in the decision making process
- Ninth graders who choose to continue in the IB program MUST fill out an application
Letters will be mailed to 6th grade and 9th grade students to explain what they need to do relative to the IB program
- The goal of the IB program is that North View will eventually become an application school
- Sue reported that the Choice Fair at Brookdale went well, giving the community a chance to shop for schools. She also reported that International Night went well. She said it was a great opportunity for North View to build a community within our school.

The final few minutes of the meeting was discussion regarding the committee reports, or lack of committee reports and there is not enough information in the 2-3 sentences that are emailed to SC members. Committee reports need to be brought back to the meetings. For December, members asked to review the Site Improvement Plan, and to re-visit the protocol that was set at the September Site Council meeting. Parents also requested that Ms. Boyd be at the next meeting to discuss the Discipline Plan for North View Junior High.

The Next Site Council meeting will be Wednesday, December 14th from 4:30 – 6:30 in the North View Media Center.

Meeting adjourned at 6:55 p.m.

Respectfully submitted,
Site Council Secretary,

Nancy McElligott