

NORTH VIEW JUNIOR HIGH SITE COUNCIL MINUTES
09/14/05 ♦ 4:30 – 6:30 ♦ NORTH VIEW MEDIA CENTER

ATTENDING:

Marian Boyd, Assist. Principal	Chad Manders (Finance)
Linda Burk (Chairperson)	Bob McCauley (Interim Principal)
Gail Byrd (parent)	Nancy McElligott (parent)
Mary Ellen Chopp (parent)	Cheri Montgomery (parent)
Sue Dyvig (Non-Lic. Staff)	Barbara Munic (Technology)
Sue Eckman (parent)	Doug Olson (Nuts & Bolts)
Erica Heath (Discipline)	Tracy Rahmig (parent)
Sue Howard (IB Coordinator)	Jodi Spoden (parent)
Diana Huffman (parent)	Sherry Stemm (parent)
Colin Kemmis (School Climate)	Laurie White (parent)
Sharon Kephart (parent)	Wendy Tuominen (parent)
Darrell Maloney (RAMSIC)	

Kate McGuire, Assistant Superintendent for the Osseo School District was in attendance to introduce Dr. Robert McCauley as the Interim Principal. Marian Boyd was also introduced as the Assistant Principal for the 2005-06 school year. Dr McCauley is a retired superintendent in the Minneapolis School District and Marian was a behavior specialist also in the Minneapolis School District. Dianne Thomas transferred to Maple Grove Junior High School because of health issues with the current construction at North View. The floor was open for any questions for Kate McGuire.

Protocol for the year was discussed and is as follows:

- 1) Start promptly at 4:30 P.M.
- 2) Meeting location will be the North View Media Center
- 3) If taking care of a phone call – step out of the meeting area
- 4) Email Linda if you are unable to attend a meeting
- 5) Committee members will need to find another committee representative if they are unable to attend a meeting
- 6) Committee members will email a 3-4 sentence report on their meetings that they have on the first Wednesday or each month. These minutes are to be emailed to Linda by the end of the day on Thursday and Linda will send out an agenda the Friday before the next meeting along with the committee reports. Questions relative to the committee reports should be directed to the specific committee representative.

Election of officers for Chairperson and Secretary for the 2005-2006 Site Council was first on the agenda. Linda Burk was nominated and elected for Chairperson. Nancy McElligott was nominated and elected for Secretary.

Minutes of each meeting will be emailed to all Site Council members. Anyone with additions/corrections/comments to the minutes is asked to email Nancy with changes, or bring them up at the next meeting.

The council agreed to have a time keeper at each meeting to keep the meeting moving. Cheri Montgomery volunteered as the timekeeper for the meeting. The Council also agreed that the current timekeeper will ask another member to be timekeeper for the next meeting. The Council also discussed the possible need of a facilitator and also the possibility of a student member on the Site Council.

The Site Council's charge: Decide how to make decisions.

What is Site Council?

- Site Council is 10 staff members, each representing a committee which has a specific charge
- Parent representation who provide input for committee work when needed
- Principal Advisory Group representation who share information from the meetings with
- Site Council

- A School Board Member should attend as many meetings as possible
- This Council promotes decisions using the site decision-making matrix
- Provides a vehicle for input into school activities
- This Council reviews staff proposals and determines the allocation of compensatory dollars. For the actual vote in March, 51% of the voting members are parents

COMMITTEE DESCRIPTIONS:

Discipline Committee – Erica Heath (Science Instructor)

The discipline committee reviews and revises student discipline guidelines, policies and procedures. They talk about student/parent concerns, tardiness and trancies. They deal with consequences for behavior and maintaining an environment where teaching and learning can take place. This committee does not deal with the day-to-day student discipline cases.

Facility, Health & Safety – Greg Burke (8th Grade Counselor)

This committee ensures that health and safety concerns in the building are addressed. They deal with issues at the school that concern the health and safety of all individuals.

Finance – Chad Manders (Art Instructor)

This committee is responsible for allocating the School Fundraiser funds, monies from the School Store and the Pepsi revenue. There is an application process to request these funds and the committee reviews the requests and determines where the money is used. Pepsi money is an allocation that the district determines based on the building sales – this also includes the sale of water in the machines.

Nuts & Bolts – Doug Olson (Math Instructor)

This committee makes decision concerning the day-to-day procedures of North View, the “how things get done.” For example, how is the movement of kids in the hallways, how are lunches running? They also are in charge of the school planners the kids get each year.

Peer Review – Open position

Committee charge is to facilitate the development of goals and objectives for the professional growth plan of continuing contract teachers on “high cycle.” High cycle occurs once every four years and the teacher is to complete a project. The teachers are informed when they are on high cycle.

RAMSIC - Darrell Maloney (English Instructor)

This committee has been renamed from Reading Across the Curriculum and a new description is needed.

School Climate – Colin Kemmis (Science Instructor)

The charge of this committee is to create a positive school environment for the North View staff; support and acknowledge the staff and they are in charge of collecting and spending the “sunshine fund”.

SEM - (School-wide Enrichment Model) – Open position

The charge of this committee is to plan and promote faculty involvement in school-wide enrichment activities. They plan the type of conferences (arena style or classroom). They determine field trip policies; they work on Knight Pride Night, and the United Way and District Foundation Drives. This committee works with Tom Brandt (SEM Instructor) to coordinate student appreciation day in June.

Staff Development – Open position

This committee organizes education and professional development for staff.

Technology- Barbara Munic (Speech Therapist)

This committee ensures that the district standards are met for software and technology needs for both staff and students. This committee also implements technology based on available budget and priorities set at the district and school levels. They make sure software is approved by the district, keep staff up to date on what is available through the district and overall incorporate technology in classroom environments.

Principal’s Advisory Group (PAG)

Formally known as the PTSO (Parent, Teacher, Student Organization). This group, which will be led by the principal and/or the assistant principal, will meet from 7:00 –

8:30 p.m. on the 2nd Thursday of each month (with some exceptions). The topic for the next month's meeting will be set at the current month's meeting and if there is a need, there will be speakers at meetings, based on the topic. These topics are chosen by the parents at the current month's meeting.

(The above committee positions descriptions were taken from the September 2004 meeting minutes.)

STATE OF THE SCHOOL – Dr. Bob McCauley

Dr. McCauley briefly discussed the current schedule at North View. Monday, Thursday and Friday will have 8-41 minute classes. Tuesdays will consist of class periods 1 to 4 and Wednesdays will consist of class periods 5 to 8.

Other topics briefly discussed was that Counseling is overburdened and truancy is being monitored at North View.

Choir classes for 8th and 9th graders were very large. A timely decision was made to add a "World Percussion" class and it is a district approved subject. Mr. Terry and Ms Rhuemmi created this new percussion/rhythm class. World Percussion classes were added for 3rd and 6th periods. The music department is also looking at a "chorale" choir for kids who really want to go into High School Choir.

Math Learning – NV has a lot of kids who struggle. The Math department met over the summer to put together a plan on going forward to improve math learning. A half-time mentor position has been added. This position is charged with looking at the curriculum and the need to make movement of kids to get them from the lower score level to the higher score level.

Compensatory Revenue did not approve a para for Counseling support. Dr. McCauley has moved forward to hire someone for 3 hours per day in the office – it will be a clerical para position (.15 para)

Compensatory money paid for a Testing Coordinator position – Dianne Deschene has taken that position.

IB Update – Sue Howard – IB Coordinator

The program has started out great!!! We are a candidate school now since our application was passed. We will have a Site "Inspector" to help us through this process and also help North View get ready for authorization. Sue says it will be at least a couple of years before North View becomes a full-fledged IB school.

25 North View Staff worked over the summer to put together Community Service prospects for students to make choices for their community service projects.

There will be a Choice Fair on November 5th

7th graders will be set to "test" as 12th graders in the Diploma program at Park Center High School.

Each North View student will receive 50 hours of technology as part of the IB requirements. Students will also receive instruction on "homo faber" – the creative genius of man. The Guiding Question for North View is "What makes a community a community?"

Email Sue Howard with any questions regarding the IB program. (howards@district279.org)

Next meeting will be Wednesday, October 12th at 4:30 p.m. in the North View Media Center.

Respectfully submitted,
Site Council Secretary,

Nancy McElligott