

NORTH VIEW JUNIOR HIGH SCHOOL SITE COUNCIL MEETING MINUTES

February 8, 2006 ♦ 4:30 – 6:30 p.m. ♦ North View Media Center

ATTENDING:

Tom Brandt	Darrell Maloney
Greg Burke	Bob McCauley
Mary Ellen Chopp	Nancy McElligott
Sue Dyvig	Cheri Montgomery
Sue Eckman	Doug Olson
Makeba Giles	Tracy Rahmig
Sue Howard	Jodi Spoden
Diana Huffman	Sherry Stemm
Willie Jett	Wendy Tuominen

VISITING MEMBER:

Abby Arntson attended the meeting for Chad Manders – Finance Committee

JANUARY MINUTES:

A motion was made to approve January minutes. The motion was seconded and passed.

OLD BUSINESS:

COMMITTEE REPORTS:

A request was made for committee members to receive all submitted committee reports in one email rather than several emails. A reminder regarding reports is that these reports should be submitted to Tom Brandt by 4:00 p.m. on Thursday, the day after committee meetings. These reports along with the agenda for the monthly meeting would then be emailed to Site Council members by 4:00 on Friday. If any committee members have additional agenda items, they can email those to Tom so they are on the agenda for the next meeting.

Discipline Committee – Erica Heath (absent)

- Concerns expressed by staff about lack of knowledge of discipline incidents. More information is requested by staff. Ms. Boyd promised to send out updates in regard to referrals and major infractions of school and District policies.
- Committee members expressed concern about a lack of communication. All committee members agreed it is each staff member's responsibility as professionals to communicate directly and respectfully with those who are involved in an issue. Committee members thought that as staff everyone needed to work toward creating an environment of trust and respect based on honest and direct communications.
- There is a perceived lack of consequences for behavior infractions. Administration told committee members that a referral form needs to be written if written feedback was expected. There was also a reminder that administration has an "open" door for those who have questions.
- The committee discussed the concept of student "Deans" who would function as both counselors and disciplinarians, working with a segment of the alphabet thus having the opportunity to work with whole families.

Facility, Health and Safety Committee– Greg Burke

- Lock down procedures were discussed. Ron Carlson explained that the SWAT teams are asking that lights be left on during a lock down. The committee requested that Pam Kelly ask the district for new signs that reflect the change in procedure. Pam indicated that new signs would probably be made this summer. Pam sent an email to staff requesting they change the current sign.
- The committee discussed the topic (from a previous meeting) of the evacuation of students from the lunch room. Those students will be evacuated to the gym and then taken to the locker rooms. Staff on lunch duty will accompany these students. If locker rooms become too crowded, students will be moved to the pool area. Ms. Boyd noted that all staff is responsible to help students during a lockdown situation.

- The safety committee has made the appropriate corrections to the procedure and has requested that Pam Kelly make these adjustments on the computer copy.
- The committee discussed blinds for all windows that need them (topic from a previous meeting). David Tramel agreed to look into purchasing blinds.
- Fire alarm procedures were discussed relative to taking a roll call so all students are accounted for. It would be impossible to account for students if fire alarms occurred during lunch and during class changes.
- It was suggested that #7 of the fire alarm policy be changed to say teachers are responsible to account for students in their classroom once they have left the building
- The committee also requested that Ms. Boyd and Dr. McCauley (and Mr. Jett) review the procedure change and reply with comments before the next scheduled meeting. The committee also requested that all staff review the evacuation procedures from the common areas.

Finance Committee – Chad Manders (Abby Arntson standing in for Chad)

- The committee discussed the funding of the science fair to allow the science department to have an idea of what to expect from the committee for funding next year. The committee agreed to support the fair with \$200.
- The committee asked about funds from the new water machine. The committee is receiving 50% of the money made to use for financial requests just like they do from pop machines.
- There was also discussion about installing a pencil dispenser within the school. This could assist with increased funds for the committee. The committee will look to David Tramel to do additional research.

Nuts & Bolts Committee – Doug Olson

- The committee discussed rules clarification for having hats and headphones on at the beginning of the day. They asked for the policy to be reviewed by administration and let staff and students be reminded of expectations. Ms. McGowan will email the Discipline regarding this subject.
- It was asked if students could be allowed to wear headphones in the Café before school – it might keep them quieter.
- The committee talked about ways to welcome Mr. Jett. They referred this item to the School Climate Committee.

Peer Review Committee – No Site Council representation

- No committee report

Reading and Math SIC – Darrell Maloney

- Mike Lis brought up two concerns to the committee: 1) lack of para support for his very low ability math students given the number of students in each class. He feels this may have a bearing on the MCA results. 2) He reported that traveling by cart to his class – he has no classroom – is affecting his attitude.
- Michelle Rasmussen reported she had been working with her ELL students on practice MCA tests but she is concerned that students' language restrictions will still be a problem.
- Darrell Maloney reported that these reading classes are required to: complete comprehension check reading activities; complete vocabulary stretch reading activities weekly; take a MCA practice test weekly; participate in a read-a-long activity with the novel Freak the Mighty. He feels these activities will help student reading comprehension on the MCA test.

School Climate Committee– Colin Kemmis (absent)

- Dr, McCauley will be included in the end of year recognition.
- Cards and flowers were discussed to be given to necessary staff. Stamps will be purchased so cards can be mailed.
- The committee will discuss meals during conferences for next year at the next meeting.

SEM Committee – Tom Brandt

- It was requested the Tom Brandt contact 9th grade science teachers to clarify the purpose and attendance requirement for the Valleyfair Physics Trip. It was also requested that student reflection be a part of the Student Activity Day experience. Tom agreed to these requests.
- International Festival for next year was discussed. This is not a required event but the committee feels it is a very beneficial activity. Roman Cress offered to provide funds for the festival through his DCI budget.

- Tom suggested that committee members think about the kind of festival they want have and to use staff feedback from this year to help formulate next year's plans

Staff Development – Tasha Moskowitz

No Report

Technology – Barbara Munic

No Report – Barbara was absent

North View Parents – Nancy McElligott

The January 26th meeting was well attended by parents. Dr. McCauley, Ms. Boyd and Ron Carlson talked about discipline, safety and bullying at North View. Information was provided from the Administration as to what is happening and how situations are dealt with. Parents asked many questions on these topics and staff fielded the questions and reminded parents that they are available to meet with parents as needed. Parents were also reminded that it is important for them to get involved at North View and get/stay involved with their kids during the tough teen-age years. The next meeting will be on February 16th in the Media Center and the group would take a look at the handbook that is distributed to families to determine ways to make it more effective for NV families.

Physical Activity and Nutrition (PAN) Committee – Nancy McElligott

- This committee continues to meet on a monthly basis. Members include parents, staff, Tom Pelligrino-District Food Service Director, Cathy Omberg-District Curriculum Coordinator for Health and Physical Education and Amina Richards from the Hennepin County Health Department. This committee has been discussing adding 2 water vending machines to make it easier for staff and students to purchase water between classes. This would help in keeping kids hydrated and healthier.
- This committee has been discussing opening the school store after school like it was last year, in order to provide students who stay in the building after school with healthy snack choices, as well as purchasing small bottles.
- After school activities are a focus of this committee. Ron Carlson supervises strength training 2 nights a week after. Roman Cress supervises the Friday after school basketball games. Ron Carlson has also applied for a grant from Medtronic's to provide self defense classes after school – primarily for the girls at North View. North View received \$5,000 in grant money to use for self defense classes and other after school activities.
- Tyrone Minor is also checking into having Yoga classes after school. Number of classes will depend on the interest of kids. His wife is willing to teach the class. The goal is to begin these classes after Spring Break.
- This committee is looking at the school lunch menu to determine if there are good healthy choices for students to make for their lunch every day.
- Next meeting will be February 28th at 7:30 A.M.

NEW BUSINESS:

- Tom Brandt introduced Willie Jett as the new interim Principal for North View. Willie shared his background with the council.
- Dr. McCauley will continue to work with North View to move forward as an IB candidate school. He will continue teacher assessments – there are about 25 staff in the building who are in their first, second or third year of teaching. Dr. McCauley will also assist the district office where needed to help with the magnet school. He will also assist Sue Howard and Willie to promote the IB school
- The Site Council was informed that Tasha Moskowitz would be on medical leave for the rest of the school year and Sue Howard will replace her on the Staff Development Committee.
- Tom talked about the format for the agenda and the committee reports. The committee report format is a template that members can use to create their monthly reports to Site Council members.
- It was noted that there have been no committee reports from the Technology Committee. Sue Howard said she would ask the Technology Committee for updates since there will be some things happening relative to IB requirements, from a technological standpoint.
- Tom shared that the Peer Review Committee (Barb Blake) has let him know that staff on high cycle are moving towards their goals. The committee has added peer mentoring for new staff. Some staff currently have mentors from the district office.

- Sherry Stemm shared her concern about kids crossing at the wrong places in front of school before and after school. It is a huge hazard for kids crossing and those driving, especially when cars try to get out of the front circle and kids are crossing right in front of them. Willie said that administration would look into this.
- A question was asked regarding the school fundraiser. Council members did not get a dollar total but were told it produced lower sales than last year. There was some carry over from last year so the cost per student would still be \$5. June 5th is set for Student Appreciation Day
- Sue Howard shared the progress of the MYP implementation. She also let the Council know that an IB MYP Steering Committee has formed and met to develop a three year plan for North View.
- Staff Development days will center on IB information.
- Tom Brandt is been working on documents for staff to use for lesson planning.
- North View has student ambassadors who work with Tami Epley (MGJH parent and coordinator for the program) and they have done a wonderful job in presentations on the IB school. Informational presentations about the IB magnet school have been taken to the west side of the school district. Student ambassadors are 1 boy and 1 girl for 7th, 8th and 9th grade.
- Sue informed the Council that NW Suburban enrollment has been extended. The NW Suburban School District has received about 154 applications but it is unclear how many were originally coming to North View and how many were brand new to North View.

Site Council Members who will be able to vote on Compensatory proposals are: Tom Brandt, Greg Burke, Sue Dyvig, Sue Howard, Colin Kemmis, Darrell Maloney, Chad Manders, Doug Olson, Barbara Munic, Mary Ellen Chopp, Sue Eckman, Diana Huffman, Sharon Kephart, Nancy McElligott, Cheri Montgomery, Tracy Rahmig, Jodi Spoden, Sherry Stemm and Wendy Tuominen.

SITE COUNCIL MEMBERS CHANGE YOUR CALENDARS TO REFLECT THAT THE MEETINGS IN MARCH WILL BE ON MARCH 15th and March 22nd (no meeting on March 8th)

The next Site Council meeting will be Wednesday, March 15th from 4:30 – 6:30 in the North View Media Center. Items on the agenda will be compensatory voting process and discussion of compensatory funding proposals.

Meeting adjourned at 6:50 p.m.

Respectfully submitted,
Site Council Secretary,

Nancy McElligott