

**North View Junior High
International Baccalaureate
Middle Years Programme - Candidate School**

**5869 69th Avenue North
Brooklyn Park, MN 55429**

**Student Attendance - Phone: (763) 585-7250
General Information - Phone: (763) 585-7200
<http://www.district279.org/sec/nvjh>**

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2006-2007

Parent/Student Handbook/Calendar

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Welcome to North View Junior High

Dear Parents and Students:

Welcome to our new 7th graders, and welcome back to our returning 8th and 9th grade students. We are excited to have you back, and we have lots of new things going on at North View.

Our administrative team has changed this year. Peg Vickerman was hired as the new principal in June. Peg was assistant principal at Osseo Senior High for six years. She has also served as an administrative assistant at Park Center Senior High, and was an English teacher at North View during the 1990s. Jeff Zastrow also came on board in June. Jeff was the assistant principal at Osseo Junior High for the past four years. Marian Boyd returns as an assistant principal. She served as interim assistant principal at North View last year. We are working on a comprehensive plan to provide our students with a safe and respectful learning environment.

Our school culture is especially important because we are fully engaged in our second year as an International Baccalaureate Middle Years Programme candidate school. We and our staff have been attending workshops this summer to learn more about the IBMYP philosophy and teaching methods. We will schedule some informational meetings in the fall so our parents and community can learn more about the program and how it will benefit your student.

Please call or email if you have questions or concerns. We best meet the needs of our students when we work together.

Sincerely,

Peg Vickerman
Marian Boyd
Jeff Zastrow

I. MISSION STATEMENT

Cultivating, scholarship, virtue and excellence in a global community.

SAFE SCHOOLS - VIOLENCE FREE

We are sure that parents share the staff expectation of appropriate student behavior. The school is a public place and all the legal and common sense rules of public behavior apply on school property. An orderly atmosphere promotes learning. A safe, violence free school promotes security and learning.

North View Junior High School has taken a hard line on aggressive behavior and on the possession or use of weapons or look-alike weapons. NVJH will ask the School Board for an expulsion if a student is involved with a dangerous weapon on school property, or is threatening someone with a look-alike weapon.

Furthermore, we request that if a student has knowledge of a dangerous object, or a harmful, threatening, suspicious or frightening situation, that the student report it to an adult immediately. **We are all responsible for a safe, violence-free school.**

Bullying Program:

North View Junior High staff and students have taken a strong stand to stop bullying. As a part of implementing the *Olweus Bullying Program* staff and students have developed the following "responsibilities."

Student & Staff Responsibility

- ✓ We will not bully other students.
- ✓ We will help students who are being bullied.
- ✓ We will include students who are left out.
- ✓ We will report bullying.

PARENT GROUP

The North View Junior High Parent Group is open to all parents/guardians of North View students, staff, and students. There are no dues or fund-raising involved. Meetings for the 2006-07 school year will be in September, October, January, & April and are from 7:00 - 8:30 p.m. in the media center. The purpose of this group is to meet and determine, discuss and/or have speakers based on current "hot topics" of North View parents/guardians and students. Ms. Vickerman, principal, is the group's coordinator. Check your calendar for meeting dates.

II. Directory

ADMINISTRATION

Peg Vickerman Principal
 Marian Boyd Assistant Principal
 Jeff Zastrow Assistant Principal
 Nikki Hopf 9th Grade Administrative Assistant
 Bryce Yang 8th Grade Administrative Assistant
 George Nolan 7th Grade Administrative Assistant
 David Tramel Business Manager

TEACHING STAFF

ART

Ms. Lauber-Westover
 Mr. Manders
 Ms. Plum

ELL

Ms. Moskowitz
 Ms. Rasmussen
 Mr. Wood
 Ms. Zetah
 Ms. Zugic

FACS

Ms. Bauerly
 Ms. Mohr
 Ms. Wucherer

HEALTH/PHY ED

Ms. Anderson
 Mr. Carlson
 Mr. Koltes
 Mr. Minor
 Ms. Otto
 Mr. Stewart
 Ms. Venhuizen

HUMANITIES

Ms. Agosto
 Ms. Duncan
 Ms. McGowan
 Mr. Nelson
 Mr. Schriener
 Mr. Stuard
 Ms. Ziemer

LANGUAGE A

Ms. Bednarczyk
 Ms. Callander
 Ms. Christianson
 Mr. Delander
 Ms. Hauke
 Mr. Maloney
 Ms. A. Mills
 Mrs. C. Mills
 Mr. Rosch

LANGUAGE B

Ms. Allen
 Ms. Hillman-Odle
 Ms. Jeffrey
 Ms. Mathews
 Mr. Stewart

MATH

Ms. Gabrielson
 Ms. Havelak
 Mr. Krueger
 Mr. Lindahl
 Ms. McCorkle
 Mr. Olson
 Ms. Rupert

MEDIA

Ms. Hawks
 Mr. Hildebrand

MUSIC

Ms. Mueller
 Mr. Reisetter
 Ms. Ruohoniemi
 Mr. Terry
 Ms. Tomes

SCIENCE

Ms. Blake
 Mr. Carlson
 Ms. Heath
 Mr. Kemmis
 Ms. Molskness
 Mr. Soderholm
 Mr. Whiteman

SPEECH

Ms. Munic

SPECIAL ED

Ms. Bergum
 Ms. Breitbarth
 Ms. DeLude
 Ms. Johnson
 Mr. McCann
 Ms. Popp
 Ms. Puchtell
 Mr. Rundquist
 Mr. Standifer
 Mr. Wiig

TECH. EDUCATION

Mr. Depies
 Mr. Kasten
 Mr. Stahnke

DIRECT DIAL TELEPHONE NUMBERS

North View Junior High School (763) 585-7200
 Attendance Office (reporting an absence) (763) 585-7250
 Guidance Office (Sally Kimmes, secretary) (763) 585-7215
 NV Fax (763) 585-7210
 Band Office (763) 585-7251
 Boys P.E. Office (763) 585-7256
 Girls P.E. Office (763) 585-7255
 Music Office (763) 585-7249
 Pool (763) 585-7257
 Special Education Office (Carol Kinney, ESP) (763) 585-7220

IMPORTANT PHONE NUMBERS

District Transportation (763) 391-7045
 Educational Service Center (763) 391-7000
 Brooklyn Center Park & Rec (763) 569-3400

SPECIAL SERVICES AT NORTH VIEW

John Stewart Athletic Director
 Darrell Maloney Community Service Lead Teacher
 Phyllis Ng 7th Grade Counselor
 Greg Burke 8th Grade Counselor
 Anna Wicks 9th Grade Counselor
 Roman Cress Cultural Liaison
 Pat Walberg Head Cook
 Mark Carlson Head Custodian
 Pam Hyde Health Service Specialist
 Sue Howard International Baccalaureate Coordinator
 Bill Hildebrand Information Technology Specialist (AV)
 Diane Hawks Information Technology Specialist (Library)
 Mike Phill Police Liaison Officer
 Evelyn Headen Psychologist
 Tom Brandt SEM Coordinator
 Beth Wiese Special Education Social Worker
 Jerri Johnson Special Education Building Coordinator
 Kay Evers Volunteer Coordinator

NEW POLICIES AND PROCEDURES

WELLNESS

The District 279 School Board Policy 533 - Wellness is a response to the growing problems of childhood obesity and the health problems associated with poor nutrition and a lack of physical activity. This policy recognizes that nutrition education and physical education are essential components of the educational process and that good health fosters student attendance and learning. A healthy school environment promotes and protects student learning by encouraging healthy eating and physical activity. To that end, the policy outlines school guidelines for promoting a healthy environment. Our school district encourages the involvement of students, parents, and staff in monitoring and reviewing district nutrition and physical activity practices. The policy is required by federal statute.

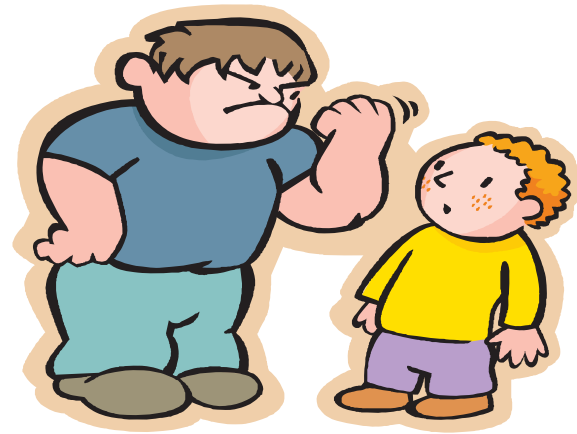


NOTICE OF USE OF HAND HELD METAL DETECTORS

Weapons are prohibited on school property by Board policy and State and Federal law. When there is reasonable suspicion that someone is in possession of a weapon on school grounds, the administration is authorized to use hand held metal detectors as a method of searching for those weapons.

BULLYING PROHIBITION

The safety and well being of all students is of primary importance. School Board Policy 514 - Bullying Prohibition is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, and other similar disruptive behavior. Bullying: is any written, verbal expression, physical act or gesture or pattern of such that causes a student(s) to feel distressed and which substantially interferes with another student(s) education, opportunities or performance. Participation in acts of bullying will be subject to disciplinary action. Acts may include but not limited to: harming a student, damaging a student's property, placing a student in reasonable fear of harm to his/her person or property and creating a hostile or intimidating educational environment for that student(s).



***These policies, procedures, and guidelines are available to parents and students upon request at the junior high office or District Web site.**

NEW POLICIES AND PROCEDURES (cont.)

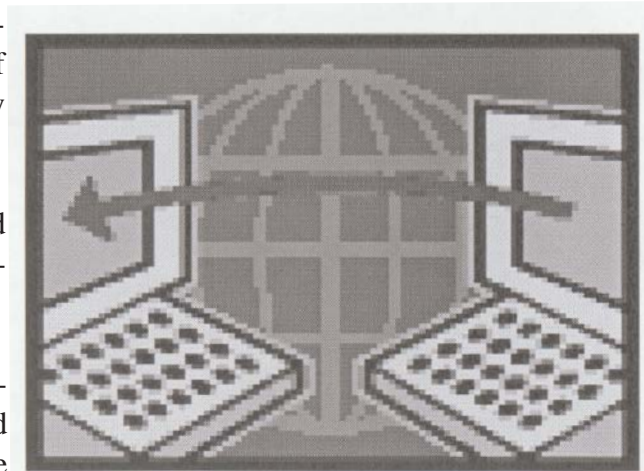
INTERNET ACCEPTABLE USE AND SAFETY

Electronic information research skills are fundamental to preparation of students as citizens of the world. The School District expects that faculty will blend thoughtful use of the school district computer system and the Internet through the curriculum and that they will provide guidance and instruction to students in their use.

Use of the District's network/Internet resources is intended only for educational and informational purposes, such as research, professional development, instruction and collaborative education projects.

The use of the school district system and access to the use of the Internet including electronic communication is a privilege, not a right, used within District Policies 524 and 441. Consequences for students who fail to abide by Policy 524 - Internet Acceptable Use and Safety will be included in the building discipline procedures required by Policy 506 - Student Discipline. Infractions by students will also be referred to legal authorities when appropriate.

Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using network/Internet resources. While the school will monitor student network/Internet use as closely as possible, the school cannot guarantee that students will not independently access network/Internet resources. If parents/guardians do not want their student to access network/Internet resources in school, they must notify the principal in writing.



III. The School Day

School begins at 8:10 a.m. and dismisses at 2:40 p.m.

BEFORE SCHOOL HOURS

Students may not be in the building before 7:50 a.m. unless they are with a teacher. If it is necessary to come before 7:50 a.m., they need to stay between the double doors until 7:50 a.m. Locker and classroom areas will be off limits to students until the 7:50 a.m. bell rings.

DAILY SCHEDULE

Students go to a regular 8-period day on Monday, Thursday, and Friday. Tuesday and Wednesday are 4-period days.

AFTER SCHOOL HOURS

Students are NOT to be in the building after 2:50 p.m. unless supervised by a teacher or coach. **Students are required to have a pink hall pass to remain in the building after 2:50 p.m.** Students who display inappropriate behavior may be barred from staying after school.

LATE BUSES

Late buses are available for students participating in a school sport or activity, working with a teacher or assigned detention. Students suspended from their regular bus for behavior consequences **MAY NOT** ride the late bus. Students who leave the property **MAY NOT** return to ride the late bus.

MEDIA CENTER HOURS AND INFORMATION

The Media Center is open daily from 8:00 a.m. – 2:50 p.m. Students may checkout a maximum of three books. Students are responsible for checked out media materials. Materials need to be returned on time. Students will be charged for damaged or lost items.

VISITORS

No student visitors will be allowed to accompany students. To ensure student safety and to minimize classroom disruption, a legal parent or guardian is required to give the school 24 hours notice and present a picture ID to visit a classroom or student.

TARDY

Students who arrive late to school must report to the attendance office for an admit slip. If students do not have an approved excuse, the tardy will be recorded as unexcused. Unexcused tardies will result in detention. The student will be assigned a date to serve detention. Failure to serve detention will result in suspension. Three tardies constitute one truancy. For an ABSENCE/TARDY parents should call (763) 391-7285 the morning of the absence/tardys, otherwise, it will be marked as a truancy.

ELECTRONIC LUNCH/BREAKFAST ACCOUNTS

North View Junior High has a computerized system for payment of school meals. Every student is assigned a four or five digit personal account identification number. Students may deposit as much as they want into their account. When you have prepaid into your account, you simply pick up your lunch, approach the cashier, enter your identification number on the keypad and the cost of your lunch is automatically deducted from your account.

The cashier will notify students when their balance is low. Under no circumstances may students charge meals. Deposits by check must be made in the kitchen before the start of the school day.

PEER MEDIATION

Peer mediation is a method for negotiating disputes and finding resolutions that combines the needs of the parties in conflict instead of compromising those needs. It is a way for students to deal with differences without coercion. Peer mediation works well to resolve conflict in schools because through it students gain power. The more students become empowered to resolve their difference peacefully, the more responsibly they behave.

Peer mediation is voluntary. Students may request mediation when they are involved in a dispute, or they may be referred by teachers, administrators, or parents. When both parties agree to mediate, an assigned peer mediator arranges a meeting with the students. Successful peer mediation may result in no consequences or reduced consequences to the disputants, depending on the incident. Not all behavior incidents are eligible for peer mediation.

PESTICIDE APPLICATION NOTICE

A Minnesota state law went into effect in year 2000 that requires schools to inform parents/guardians if they apply certain pesticides on school property.

Specifically, this law requires schools that apply these pesticides to maintain an estimated schedule of pesticide applications and to make the schedule available to parents/guardians at each school. Parents/guardians may also receive, upon request, prior notice for pesticide applications made on days other than those specified in the estimated schedule.

State law also requires that parents/guardians be told the long-term health effects on children from the application of such pesticides or the class of chemicals to which they belong may not be fully understood.

If you have any questions regarding pesticide applications at North View Junior High, please stop by the school office.



No backpacks/bookbags allowed during the school day.

PHYSICAL VIOLATION INTERVENTION PLAN

Physical violence of any kind is not tolerated at North View Junior High. This includes physical fighting and assault, defined as intentionally causing or attempting to cause bodily harm upon another person. **Any physical assault may result in a recommendation for expulsion.**

At NVJH, if you initiate or participate in a fight, you can expect the following:

After a first physical fight/assault:

1. Student is suspended, number of days to be determined by administrator (minimum of three days).
2. Student and parent attend reentry conference with administrator.
3. Student is required to attend two sessions with a counselor to:
 - a. explore the following:
 - emotional or behavioral problems
 - anger management styles
 - problem solving strategies
 - mediation with person in conflict
 - appropriateness for referral to an anger management group
 - b. develop written goals and strategies related to the prevention of further violence.

After a 2nd physical fight/assault:

1. Student is suspended, number of days to be determined by administrator (minimum of three days).
2. Student and parent attend reentry conference with administrator, and if available, counselor or social worker.
3. Student to meet with counselor to reassess goals set in above sessions.
4. Counselor to provide student and parent resources for outside assessment or counseling.

After a 3rd physical fight/assault:

1. Student is suspended, number of days to be determined by administrator (minimum of three days).
2. Further disciplinary action, including expulsion, may result.

ANY PHYSICAL VIOLATION MAY RESULT IN CRIMINAL CHARGES AND/OR EXPULSION.

IN ORDER TO EARN A DIPLOMA FROM THE OSSEO AREA SCHOOLS, THE GRADUATING CLASS OF 2010 AND BEYOND MUST:



Pass State tests in Writing, Reading, and Mathematics.

PLUS



Meet all State of Minnesota coursework requirements.

PLUS



Meet any additional district requirements.
See course registration handbook for details.

Students on IEP plans, served by the English Language Learner program, or on 504 plans, will be reviewing these requirements annually during program planning conferences.

Each high school will have some requirements and opportunities that differ from other schools. Your school handbook will provide you with the specific information you need for your school.

REPORTING PROCEDURES

Report any misbehavior you witness or experience. Everyone has a right to feel safe and respected.

1. Begin by reporting the misbehavior to your class teacher. In the lunchroom, tell one of the supervisors.
2. If personal safety is an issue, go to the nearest adult. Tell them you need help and are not feeling safe.
3. On-going problems should be reported to a counselor or administrator. Be aware of the date, time, and location of the incident. This information will help in the investigation.

IV. Attendance Procedures

THE LAW

The state of Minnesota requires that all children between the ages of six and eighteen attend school every day that school is in session.

ABSENCES

If your child is absent from school, please call the school with the reason for the absence. The telephone call eliminates the need to send a note with your student when he/she returns to school. We would appreciate having the call between the hours of 7:00 and 9:00 a.m.

When the parent/guardian does not call the school, the school may attempt to reach someone at home or at work. It is the parent's responsibility to furnish the school within three school days the reason for their child's absence, otherwise the absence will be considered truant.

The Hennepin County Attorney's Office identifies reasons which a court would not find as "lawful absences," as including missed bus, no clean clothes, staying at home to baby-sit younger siblings, oversleeping, or chronic medical excuses without a doctor's statement.

EXTENDED STUDENT ABSENCE

Contact the school office and teachers to make prior arrangements for homework for any extended student absence.

PARENT/GUARDIAN ABSENCE

If parent/guardian will be away from home and the student will be under the supervision of another person, parents/guardians are asked to call or send a note to the office giving the dates they will be away, the name of the person with whom the student will be staying, along with telephone numbers where this person may be reached during the school day.

TRUANCY

Truancy is being absent from school or class without the approval of the building authorities. The authority to decide whether an absence is excused or unexcused rests with the building principal. **There are no authorized skip days.**

APPOINTMENTS

A parent/guardian must send a note excusing their student from school for appointments. The student must bring the note to the office before school to get a blue pass and then sign out at the time of leaving. Without a note, a parent/guardian is required to come into the office to sign out their student at the time of leaving. The student must sign back in when returning to school.

HOMEWORK REQUESTS

If your child has been absent for three or more consecutive days, you may call the office and request homework. It may be picked up after school on the following day. This request is to be made through the main office.

CLOSED CAMPUS

The junior high school campus is closed. **Under no circumstances may any student leave school property after arriving without parent/guardian permission and office sign out.** Any student leaving campus without authorization who returns to the building may be searched.

WITHDRAWALS/TRANSFERS

Parent/guardian of students transferring to another school are asked to notify the office at least three to five days before their student's last day of attendance. The student should report to the counseling office on the morning of his/her last day of attendance to pick up a withdrawal form which teachers must sign.

CHANGE OF ADDRESS/PHONE NUMBER

Parent/guardian should notify the school office as soon as possible concerning changes in home/work phone numbers and/or address.

AUGUST 2006

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Athletic Fall Season Dates & Activities September 12 through October 28 Co-ed golf 7th & 8th football 7th & 8th volleyball girls swimming B-squad girls tennis			23	24	25	26
				New Licensed Staff Workshop	New Licensed Staff Workshop	
27	28	29	30	31	August 28 All Student Orientation 8th Grade - 1:00-2:15 schedules & pictures 9th Grade - 2:30-4:00 schedules & pictures 7th Grade - 6:00-7:30 orientation, schedules and pictures	
	All Licensed Staff Workshop NO SCHOOL FOR STUDENTS	All Licensed Staff Workshop NO SCHOOL FOR STUDENTS	All Licensed Staff Workshop NO SCHOOL FOR STUDENTS	All Licensed Staff Workshop NO SCHOOL FOR STUDENTS		
ALL STUDENT ORIENTATION						

V. Tracking Student Progress

CONTACTING TEACHERS

Should you wish to talk to one of your child's teachers, call the school and leave a phone number and the time when you can be reached, or contact the teacher through e-mail. The teacher will contact you at his/her earliest availability.

STUDENT/TEACHER CONCERNS

If a parent/guardian and student have a concern regarding a teacher or coach, it is expected the parent/guardian will contact the teacher or coach and share the concern with them. This will give them the opportunity to respond to your concern and resolve the conflict at the lowest level. After contacting the teacher or coach, if there are still concerns, contact your child's counselor or a building administrator.

REPORT CARDS

Report cards are sent home with the students approximately two weeks after the first two trimesters. Report cards will be mailed home after the third trimester.

MID-TRIMESTER REPORTS

Student progress is assessed approximately mid-way through each trimester. Mid-trimester reports are sent home with the student. It is possible that a student may earn a satisfactory report at mid-trimester time, but an unsatisfactory grade at the end of the trimester if the quality of the work declines.

HONOR ROLL

A honor roll will be published each trimester giving recognition to those students with outstanding scholastic achievement. The honor roll will be computed as follows:

1. Each letter grade will be given the following numerical value:

A =4.0	B+=3.33	C+=2.33	D+=1.33	
A-=3.67	B= 3.0	C =2.00	D =1.00	F = 0
	B-= 2.67	C-=1.67	D-= 0.67	

2. The numerical values will be added together, then divided by the total number of the grades on the report card for the trimester.
3. If the grade average determined in No. 2 is 3.66 or greater, the student will be on the "A" Honor Roll. If the grade average determined in No. 2 is 2.66 or greater, but less than 3.66 the student will be on the "B" Honor Roll.

COUNSELING SERVICES

The role of the counseling program is to help students succeed in their academic and personal lives. Our goals are to provide support and understanding of the ups and downs of adolescence, help with educational planning, help prevent problems from becoming overwhelming, address chemical issues, and to assist in determining options and resources when problems reach the crisis stage.

SECTION 504 SERVICES

Section 504 of the Rehabilitation Act of 1973, prohibits discrimination against handicapped persons by school districts receiving federal assistance. Included in the regulation is the requirement that handicapped students be provided with a free appropriate public education (FAPE). These regulations require identification, evaluation, provision of appropriate service, and procedural safeguards in all public schools. Individuals who have been determined to be handicapped under Section 504 may not be disabled under special education (IDEA).

Section 504 services could apply to any school-age child who, 1) has, or; 2) has had a physical or mental impairment which substantially limits a major life activity, or 3) is regarded as handicapped by others. Major life activities include walking, seeing, hearing, speaking, breathing, learning, working, caring for oneself, and performing manual tasks.

Parents who wish to have their child identified, evaluated, and/or placed for 504 services should contact the building counseling department. The District 279 Compliance Officer for Section 504 is Ann Kern, Assistant Director of Student Support Services.

SPECIAL EDUCATION

Special Education programs and related services are provided to eligible students with disabilities at all grade levels. Special Education services are based on the individual needs of students with handicaps. Parents who suspect that their child may have a disability should contact a teacher, counselor, administrator or Special Education Building Coordinator. Each junior high school has a Special Education Building Coordinator (SEBC) who coordinates the services in the Special Education Department. This person would be able to provide additional information about the kinds of services available and the procedures for obtaining those services.

SEPTEMBER 2006

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p><i>Independent School District 279 does not discriminate on the basis of disability. If you need auxiliary aids or services in order to participate in or attend a district activity, please call your local school or the school district through Minnesota Relay Service (TTY/TDD) 1-800-627-3529 at least seventy-two (72) hours in advance (two-week advance notice preferred).</i></p>					1	2
3	4 LABOR DAY <i>No School</i>	5 FIRST DAY OF SCHOOL FOR STUDENTS Code of Conduct Handbook Quiz	6 PICTURE RETAKES	7	8 BUS SAFETY	9
10	11	12	13 Site Council Meeting - 4:30 pm	14	15	16
17	18	19	20	21 Parent Group Meeting - 7:00 pm <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;"> OPEN HOUSE Classroom Conf 3:30 - 8:30 </div>	22	23
24	25	26	27	28	29	30

VI. School Services

HEALTH SERVICE

District 279 employs a registered nurse in each school building. No student may leave school because of illness without permission from the school nurse.

In case of an emergency, the school will make every effort to contact the parent/guardian. If the appropriate contacts can not be made, the school will proceed with action deemed necessary for the welfare of the child.

Emergency Cards Students under 18 years of age will not be released from school if ill or injured unless authorized by a legal parent/guardian or another adult designated by a parent/guardian. Please update emergency information annually and as changes occur.

Medications All medications, both prescription and over-the-counter, will be kept and administered in the school nurse's office. A request for medication administration is required annually and shall include parent and physician signatures. Medication must be in the original prescription or manufacturers' container. Students may carry and self-administer emergency medication (i.e. asthma inhalers and epi-pens) with specific written permission from the parent, physician, and school nurse.

Immunizations According to MN state law, all students must be in compliance with state immunization requirements, be in the process of receiving the immunization series, or meet exemption criteria. Student immunization data is shared with ImmuLink, the Hennepin County immunization registry. This secure computerized registry makes immunization data available to schools and physicians. Parents may opt not to participate in the registry by calling 612-676-5100 or their school nurse for more information.

INSURANCE

Information and applications for student accident insurance and student dental insurance plans are available in the school office.

POLICE LIAISON OFFICER

A police liaison officer has been assigned to the school to accomplish the following objectives:

- To establish positive attitudes of understanding, respect, and trust of police officers and the system of law enforcement.
- To assist students and their parents/guardians, along with school staff members, with problems and questions about the criminal justice system.
- To help young people avoid getting into trouble with the law.

Parents/guardians and students should feel free to contact the liaison officer concerning school or community problems.

SEXUAL, RELIGIOUS & RACIAL HARASSMENT

- Harassment is illegal behavior
- Harassment violates District Policy #548

Harassment means

Behavior, words or put downs of a sexual, religious, or racial nature which

- pressure or intimidate you
- make you feel uncomfortable
- affect you in a negative way.

Some examples of harassment are:

- telling offensive jokes/stories
- making degrading gestures and comments
- displaying pornographic or sexually explicit materials
- calling someone derogatory names/put downs
- pressuring someone to do something which he/she is not comfortable
- inappropriate or offensive touching

Everyone has a right to feel safe and respected.

School officials must investigate and take timely and appropriate corrective action in sexual, religious, and racial harassment cases.

OCTOBER 2006

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10 Choir Concert 7:30 pm - PC	11 MID-TRI (NVJH) Site Council Meeting - 4:30 pm	12-13 10/12-10/17- SCHOLASTIC BOOK FAIR		14
15	16-17 10/12-10/17- SCHOLASTIC BOOK FAIR		18 PICTURE RETAKE DAY	19-20 EDUCATION MINNESOTA PROFESSIONAL CONFERENCE <i>No School for Students/Licensed Staff</i>		21
22	23	24 CONFERENCES (Arena) 3:30-8:30	25	26 Parent Group Meeting 7:00 pm	27	28
29	30	31	 <p>NO BACKPACKS! (If it is on your back, it is a backpack.) No backpacks, book bags, or duffel bags allowed during the school day. Any type of bag that is large enough to hold a book or a notebook is NOT ALLOWED. If a student brings a backpack, book bag, or duffel bag to school, it must be stored in their locker for the entire day once they enter the school building.</p>			

VII. Extracurricular Activities

A variety of extracurricular opportunities is offered for both boys and girls. We encourage you to have your child take an active part in the many clubs, organizations, and athletic programs. Announcements will be made at the beginning of each season regarding practice sessions and meeting dates, etc.

All equipment issued to your child is to be returned to the school at the end of the season. Lost or stolen equipment will be charged to the student. If your child quits an activity, please return all equipment immediately.

7TH AND 8TH GRADE ATHLETIC PROGRAM

Fall (9/11-10/27)

Girls Volleyball
Girls Tennis
Girls Swimming
Co-ed Golf
Football

Winter II (1/3-2/15)

Boys Swimming
Girls Basketball (8th)

Winter III (2/20-4/13)

Boys Basketball
Girls Gymnastics

Winter I (10/30-12/20)

Girls Basketball (7th)

Spring (4/16-6/1)

Girls Slowpitch Softball
Track
Boys Tennis

The following sports are available for students to participate in at the high school level. Starting dates are in August. Check with your high school.

Fall (Aug-Sept-Oct)

Cross Country (7-8-9)
Girls Volleyball (9th)
Girls Tennis (9th)

Football (9th)
Girls Swimming (9th)
Soccer (7-8-9)

Winter (Nov-Dec-Jan)

Basketball (9th)
Hockey (7-8-9)
Nordic Skiing (7-8-9)

Wrestling (7-8-9)
Girls Gymnastics (9th)
Boys Swimming (9th)

Spring (Mar-Apr-May)

Boys Tennis (9th)
Girls Softball (fast pitch - 7-8-9)
Golf (7-8-9)

Track (9th)
Baseball (7-8-9)
Synchronized Swimming (7-8-9)

ADAPTIVE EXTRACURRICULAR SPORTS

If you want information on adaptive sports, please call the District Office at (763) 391-7000.

Cocurricular Activities

Orchestra	Band	Destination ImagiNation
Newspaper	Choir	(Students will be informed
Student Council	Drama	of other activities as they
Math Club	Musical	become available)

Physical examinations are encouraged each year. Parents/guardians assume the responsibility for their students' physical fitness by signing the registration form.

Generally, practices will be held after school. Students must find their own transportation after contests. Athletic participants must ride the bus back to school after away meets/games unless written arrangements have been made between the parent/guardian and coach ahead of time, or unless the child leaves with his/her parent/guardian.

Students using tobacco or chemicals will be suspended from competition according to State High School League rules.

Students who miss classes will not be permitted to participate in extracurricular activities that day.

FEES

District Instrumental Music Program

Rental of district owned instruments\$90.00
Maintenance fee for school instruments\$30.00
7th - 12th grade percussion fee (rental/maintenance)\$30.00

Extracurricular Activities

7th & 8th grade sports\$90.00
9th grade sports/high school participation\$180.00
Destination ImagiNation, Future Problem Solving, Math Club, Drama, Musical, Band, Choir & Orchestra\$45.00

OTHER CONSIDERATIONS:

- Families not able to pay athletic fees because of financial hardship should contact the building principal and/or athletic director of their school.**
- Fees are to be paid prior to equipment issue.**
- After the beginning of the season a refund request will be honored only if the student, through no fault of his/her own, cannot continue with the activity. NO REFUND will be provided in case of quitting a team or being dropped from a team because of disciplinary action. The allowable reasons for a refund include: injury, illness, or a transfer to another school out of the district. There will be NO REFUNDS after the mid-season of the activity has been reached.**
- NO REFUNDS will be given to a participant who is removed from the team because of his/her own actions.**

NOVEMBER 2006

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Athletic Winter Season Dates & Activities October 31 - December 21 7th girls basketball January 3 - February 16 8th girls basketball January 3 - February 16 boys swimming February 21 - April 13 7th & 8th boys basketball February 21 - April 13 gymnastics			1	2	3	4
EXPLORE TESTING 11/1 - 11/11						
5	6	7	8 Site Council Meeting - 4:30 pm	9	10	11
EXPLORE TESTING 11/1 - 11/11						
12	13	14 8th & 9th Choir Concert 7:00 pm - South Gym	15	16 8th Band Concert 7:00 pm - South Gym	17 COMMUNITY SERVICE HOURS DUE	18
19	20	21	22	23	24	25
THANKSGIVING HOLIDAY <i>No School</i>						
26	27	28	29 Locker Clean Out	30 TRI I ENDS		



ADDRESSES FOR AREA SCHOOLS/PARKS

Andover Senior High From Hwy 10 go North on Hansen Blvd., turn left on Andover Blvd.
2115 Andover Blvd. About four blocks, school is on right.
Andover, MN 55304 (763) 506-8400

Anoka Senior High North on Zane Ave. to West River Rd. Go North through Anoka,
3939-7th Avenue North past Main St. to Hwy 10. Go right (East on 10) to 7th Ave. N. Go
Anoka, MN 55303-1299 North on 7th Ave. about one mile. School is on the left.
(763) 506-6200

Blaine Senior High Hwy 65 N. to 242 West, then one block N. of Hwy 242-Main St. on
12555 University Ave. N.E. University Avenue Extension.
Blaine, MN 55434 (763) 506-6500

Brooklyn Junior High. Turn North at the intersection of Brooklyn Blvd. and Noble Avenue N.
7377 Noble Avenue N
Brooklyn Park, MN 55443 (763) 569-7700

Central Park. From I-694 turn North on Brooklyn Blvd. Continue to Regent Ave. N,
8440 Regent Avenue N turn right, proceed about 7 blocks to park on right.
Brooklyn Park, MN 55443

Champlin Park Senior High. North on Zane Ave. to 109th Ave. N. Go East on 109th 1/4 mile.
6025 - 109th Avenue North School is on the right.
Champlin, MN 55316-3488 (763) 506-6800

Coon Rapids Senior High North on Zane Ave. to Co. Rd. 30. East on Co. Rd. 30. Across 610
2340 Northdale Blvd. NW bridge to 10 West, 47 North. Go to Hanson Blvd. and turn left. Turn
Coon Rapids, MN 55433 right on Northdale Blvd. School is 1/2 mile on left.
(763) 506-7100

Elk River Senior High Hwy 10 to U.S. 169 N, turn West at School Street traffic light to
900 School Street NW school.
Elk River, MN 55330 (763) 241-3427

Elk River Salk Junior High N on I-94 to Rogers, N on Hwy.101 to School Street (4 miles)
11970 Highland Road West on School Street.
Elk River, MN 55330 (763) 241-3455

Elk River VandenBerge JH. Hwy 10 to U.S. 169 N, turn West at School Street traffic light to
948 Proctor Avenue NW school.
Elk River, MN 55330 (763) 241-3450

Elm Creek Elementary School. From 169 go West on 93rd Ave. N, turn right (N) on Revere (at OJH).
9830 Revere Lane N School is four blocks N on Revere.
Maple Grove, MN 55369 (763) 425-0577

Forest Lake Central JH 1-35W N to Co. Rd. 2 (Forest Lake Exit) Go E to 6th St., S on 6th,
200 SW. 4th Street two or three blocks.
Forest Lake, MN 55025 (651) 982-8600

Forest Lake Senior High. N on I-35W to Hwy 97, turn right on 97 N and go two miles, go under
1601 Scandia Trail N. old cement railroad bridge, come to a "T" in road at stoplight, school is
Forest Lake, MN 55025 straight ahead
(651) 982-8400

Forest Lake SW Junior High. North on 35W to Co. Rd. 2 (Forest Lake Exit) go East one block and
943 SW 9th Avenue first right (12th St.) go South on 12th, four blocks to first left.
Forest Lake, MN 55025 (651) 982-8700

Hyland Park Preserve S on Hwy 169 under I-494, take first turn to left (after freeway) proceed
to Bush Lake Rd. turn right - follow Bush Lake Rd. to preserve.

Hill-Murray High School East on I-694 to 35E, South on 35E to Hwy 36, East on Hwy 36 to
2625 Larpenter Avenue McKnight, South on McKnight to Larpenteur, East to school
Maplewood, MN 55109 (651) 777-1376

Irondale High School. East on I-694 to Long Lake Rd. North on Long Lake Road to school.
2425 Long Lake Road
New Brighton, MN 55112 (651) 786-5200

Maple Grove Junior High From 694 Exit South on Hemlock (Cty 61), turn left on 69th.
7000 Hemlock Lane
Maple Grove, MN 55369 (763) 315-7600

Maple Grove Senior High. North on Hwy 81 from I-694. West on 93rd Ave. North on Fernbrook.
9800 Fernbrook Lane N
Maple Grove, MN 55369 (763) 391-8700

Mounds View High School East on I-394 to Long Lake Rd., turn right on Long Lake Rd. (turns
1900 Lake Valentine Road quickly to the East and become Co. Rd. F) Go East on Co. Rd. F to school
Mounds View, MN 55112 (651) 633-4031

North View Junior High West on I-694 to Brooklyn Blvd. North on Brooklyn Blvd to 69th,
5869 69th Avenue North West on 69th to school.
Brooklyn Park, MN 55429 (763) 585-7200

Osseo Junior High From 169 go West to 93rd Avenue North.
10223 93rd Avenue North
Osseo, MN 55369 (763) 391-8800

Osseo Senior High School. I-694 to Co. Rd. 81, go North on Co. Rd. 81 to Central Ave. (downtown
317 Second Avenue NW Osseo), turn right on Central Ave., go four blocks, turn left, go two
Osseo, MN 55369 blocks, school is on the left.
(763) 391-8500

Park Center Senior High I-694 to Brooklyn Blvd., go North on Brooklyn Blvd. to Noble, turn
7300 Brooklyn Blvd. right on Noble, go four blocks, school is behind Brooklyn Junior High.
Brooklyn Park, MN 55443 (763) 569-7600

Roseville Area High School East on I-694 to 35W S, 35W to Hwy 36, East on Hwy 36 to Lexington,
1240 W. Cty. Rd. B2 North on Lexington one block to Co. Rd B2, West on 82 to school.
Roseville, MN 55113 (651) 635-1660

Stillwater High School East on I-694 to Hwy 36 (just past North St. Paul) exit East on Hwy 36 to
5701 Stillwater Blvd. N Co. Rd. 5 (Stillwater Blvd), S on Co. Rd. 5 to 58th St. N.
Stillwater, MN 55082 (952) 351-8040

White Bear Lake High East on I-694 to 35E, North on 35E to Hwy 96, East on Hwy 96 to Hwy
North Campus (Grade 9 & 10) 61, N on Hwy 61 to 8th St. West on 8th St. to Division St., N (right) on
5040 Bald Eagle Avenue Division to school on left.
White Bear Lake, MN 55110 (651) 653-2920

DECEMBER 2006

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
HAPPY HOLIDAYS - NO SCHOOL FOR STUDENTS DECEMBER 21 - JANUARY 2					1 Pre K-12 Mark Reporting No School for Students	2
3	4 TRI II BEGINS Band 9 Festival Concert 7:30 pm - Park Center 7th Grade Choir Concert 6:30 & 7:30 pm - Aud	5 7th Grade Choir Concert 6:30 & 7:30 pm - Aud	6 Code of Conduct	7	8 Licensed Staff Workshop Day <i>No School for Students</i>	9
10	11	12 7th Grade Band/Choir 7:00 pm - South Gym	13 Site Council Meeting - 4:30 pm	14	15	16
17	18	19	20 LAST DAY OF SCHOOL BEFORE WINTER BREAK	WINTER BREAK		23
24	25	26	27	28	29	30
31	WINTER BREAK					

VIII. General Information

BICYCLES/MOTORIZED VEHICLES

We recommend that students NOT ride expensive bicycles to school. Students are expected to lock bicycles in the racks provided. The school is not responsible for the safety of bikes. Junior high students are not to drive motorized bikes or cars to school.

CHEMICAL USE/POSSESSION

School District 279 will not allow the use, possession, or distribution of drugs and alcohol by students as it jeopardizes personal safety and interferes with the learning process.

No student, regardless of age, may possess, use, distribute, and/or exchange illegal chemical substances, paraphernalia or other mood-altering chemicals which can hinder the student's ability to learn, or participate, and/or could cause damage to the student's health. This prohibition is effective in school buildings, vehicles, and school contracted vehicles, on school property, and at school activities. "Use" is defined as drinking, sniffing, smoking, swallowing, chewing, injecting, or otherwise absorbing into the body such illegal or mood-altering substances. Look-alikes, example - Near Beer, are not permitted on school property or at school events. (See Policy #506 or Policy #541.)

In the event of a violation of Policy 506, the student will receive consequences ranging from suspension to expulsion as covered in Chemical Abuse Policy 541.

CLOTHING

Students are expected to be clean, neat, and dressed appropriately for the school day. Articles of clothing or words/symbols on personal property that are inappropriate or that cause disruption will not be allowed.

In support of District 279's commitment to tobacco free, drug free, and violence free schools, words or symbols that advertise products or actions which are illegal or harmful for students will not be permitted. Examples that are inappropriate include but are not limited to: 1) sexually obscene and/or profane language, slogans, emblems or pictures; 2) gang symbols and/or emblems, or clothing worn in a manner to identify gang membership; 3) sexually provocative or immodest clothing, words, or symbols; 4) potentially hazardous items such as chains, pins, studs, and rings.

Outerwear coats, hats, and other headwear are not to be worn during the school day because of health and safety reasons. Sweaters and sweatshirts are recommended for use during the school day by students who may feel chilled.

COMMUNITY-SCHOOL FUNCTIONS

Community Park and Recreation Departments handle many functions within the junior high building after the normal school day such as swimming, dances, co-recs, etc. If you have a question, please do not call the junior high schools. For information call the Parks and Recreation Departments of Maple Grove, (763) 494-6500, Brooklyn Center, (763) 569-3400, or Brooklyn Park, (763) 493-8355.

DISTRICT POLICIES

The Board of Education decides the policies or "laws" by which the district is governed. The policies, procedures, and guidelines are available to parents and students upon request in the school office or District Web site. Policies of particular interest to the junior high school age include; Attendance No. 503; Student Records No. 515, Student Discipline No. 506; Bullying No. 514, Wellness No. 533; Student Dress No. 504; Chemical Use/Abuse No. 541; Bus Ridership No. 709 and 709.1; Sexual Harassment and Sexual Violence No. 548; Student Lockers No. 502; Expulsion No. 551; Student use of Network/Internet Resources No. 524.

ELECTRONIC DEVICES

Radios (including headsets), CD players, tape recorders, pagers/beepers, cell phones, and other electronic devices are not allowed during school hours. Any situation where an electronic device is a disruption, the device will be confiscated.

EQUAL OPPORTUNITY POLICY

Independent School District 279, in compliance with current state and federal statutes and regulations, and in recognition of its obligation to provide equal opportunity for education and employment for all persons within its jurisdiction, affirms that it will not discriminate on the basis of race, color, creed, religion, national origin, sex, age, marital or parental status, status with regard to public assistance or handicap.

If you have any questions or concerns, contact the **Human Resources Department, 11200 93rd Avenue North, Maple Grove, Minnesota 55369, (763) 391-7007.**

The District recognizes its obligation under Section 504 of the Rehabilitation Act of 1973. No discrimination against any person with a handicap will knowingly be permitted in any of the programs and practices in the school system. If there are questions under 504, contact a building principal or **Ann Kern, 504 Coordinator for the District, (763) 391-7124.**

FOOD AND BEVERAGE ITEMS

State Health Department guidelines do not allow students to share home baked/prepared food items or beverages with other students at school. Generally, food items and beverages that are pre-packaged and purchased at a store or bakery are acceptable for sharing at school. Please be aware that some individuals may have food allergies. Beverages, food, and candy are allowed in the cafeteria only. Food from outside vendors will not be allowed during the lunch day. Refer to Wellness Policy on page 2.

HALLS

Injury can result when students run, push, shove, play fight, horse play, or trip other students in the halls or on the steps. Walk slowly and avoid others. Keep hands, feet, and objects to yourself. Students must have a pass while in the halls during class.

JANUARY 2007

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 WINTER BREAK	2 Conference Release Day for Pre K-12 <i>No School for Students</i>	3 FIRST DAY OF SCHOOL AFTER WINTER BREAK	4	5	6
7	8	9	10 Site Council Meeting - 4:30 pm	11	12	13
14	15 MARTIN LUTHER KING JR. DAY <i>No School for Student/Licensed Staff</i>	16	17	18 Parent Group. Meeting 7:00 pm	19	20
21	22	23	MID-TRI II 24	25 CONFERENCES (Arena) 3:30 - 8:30 pm	26	27
28	29	30	31			

General Information (Continued)

LOCKERS

Each student will be assigned a hall locker and will need to bring a lock. Students are urged NOT to bring expensive items to school; personal items are not covered by school insurance. Students should keep their lock combinations to themselves. Students are to use only their assigned lockers and are responsible for the contents as well as keeping it clean inside and out.

It is the policy of the state of Minnesota that: "School lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. **Inspection of the interior of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant.** The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practical after the search of a student's personal possessions, the school authorities must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials." (M.S. 127.47 Subd.1 and Policy 502)

LOST AND FOUND/THEFT

Lost and found will be located in the central office. Students should report both lost and found items immediately. Please complete a lost and found/theft report in the office

PHYSICAL EDUCATION EXCUSE POLICY

Types of Excuses:

1. **EXCUSES FOR 1 TO 3 DAYS**

Minor injuries and ailments require a written note from parent/guardian. These notes ARE NOT taken to the health specialist, but are given to your physical education instructor at the BEGINNING OF YOUR CLASS.

2. **EXCUSES FOR MORE THAN 3 DAYS**

You must obtain a written excuse from your doctor and have it signed by the school health specialist before giving it to your physical education instructor. Excuses of this kind will require an alternative project or assignment.

If there is a question about the validity of the note or about the number of days excused, the instructor may send you to the health specialist for verification with parent/guardian.

PHYSICAL EDUCATION UNIFORMS

Physical Education teachers will share information with their students regarding the type of clothing needed for physical education and swimming.

SALES IN SCHOOL

No individual student or organization, public or private, charitable or otherwise, may use the school to sell literature or products for a profit. The only exception to this rule is the sale of items by the school's organizations to raise funds specifically for the organization.

SCHOOL CLOSING ANNOUNCEMENTS

The decision to close school is made prior to the time the first bus leaves for senior high routes (6:00-6:30 a.m.) School closing announcements are made on WCCO A.M. 830; KSTP Channel 5, KMSP TV Channel 9, KARE TV Channel 11, and Northwest Community TV - Cable 12.

SEARCHES

For reasons of health, safety, or suspected criminal activity, students may be asked to empty pockets, purses/bags, and/or remove shoes and socks.

SENIOR HIGH ATHLETIC EVENTS

All senior high games played are under auspices of the Northwest Suburban Conference. The junior high schools have no jurisdiction nor will we chaperone your children. **The senior high school requests that elementary and junior high students be supervised by parents while enjoying the game.** Students exhibiting inappropriate behavior may be asked to leave.

SIGNS, POSTERS, LITERATURE

Any sign or poster that is to be displayed or literature to be distributed in the school building or on school grounds requires the prior approval of the administration. Public school buildings may not be used to promote the interests of any commercial or non-school agency. (See District Policy #905)

SKATEBOARDS/ROLLERBLADES

Skateboards/rollerblades may not be used in the building or on school grounds.

SPECIAL OCCASIONS

Balloons, signs, flowers, singing messages, beverages, food, and other items WILL NOT be allowed in school.

SUBSTITUTE TEACHERS

SUB = Super Ultra-good Behavior

We expect students to be courteous, cooperative, and helpful.

TELEPHONES

Office telephones are for business only! They SHOULD NOT BE USED FOR PERSONAL CALLS EXCEPT IN CASES OF EMERGENCY, and then only with consent of someone in the office. Students WILL NOT BE CALLED FROM CLASS TO ANSWER THE TELEPHONE EXCEPT IN AN EMERGENCY. A pay telephone is available for student use.

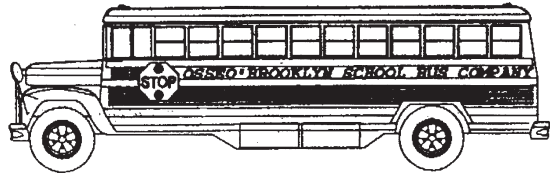
TRESPASSING

Presence at any school location without permission from the staff of that school (students are not to go into other district buildings without permission from the staff of that building) is trespassing. Admitting others through a locked or secured door without permission of school personnel is permitting trespassing. Incidents of trespassing will be dealt with by school and/or police.

Minnesota Statutes 121A.11 "Anyone who does not wish to participate in reciting the pledge of allegiance for any personal reason may elect not to do so. Students must respect another person's right to make that choice"

FEBRUARY 2007

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 CONFERENCES (Classroom) 3:30 - 8:30 pm	2	3
4	5	6	7	8	9	10
11	12	13	14 Site Council Meeting - 4:30 pm	15 Orchestra 7/8/9 7:00 pm - South Gym	16 LICENSED STAFF WORKSHOP <i>No School for Students</i>	17
18	19 PRESIDENT'S DAY <i>No School for Students/Licensed Staff</i>	20	21	22	23 COMMUNITY SERVICE HOURS DUE	24
25	26	27 8th & 9th Band Concert 7:00 pm - South Gym	28			



IX. Safety

BUS RIDERSHIP POLICY NO. 709.1

The safety and comfort of all students is of primary importance.

STUDENT RIDERSHIP GUIDELINES

1. Take a seat promptly - move to window seat when possible.
2. Remain seated while on the bus.
3. Keep aisles clear of legs, instruments and/or other objects.
4. Talk quietly so that you do not bother others or distract the bus driver.
5. Do not tamper with safety or bus equipment.
6. Students are required to sit in their assigned seat.
7. Follow instructions of the driver.

Listed below are types of behavior included but not limited to those identified as unacceptable for bus ridership:

- Damaging bus property
- Abusive language
- Injury to others
- Unsafe behavior
- Excessive noise
- Disobeying the driver
- Use/possession of weapon or look-alike device
- Use/possession of tobacco or chemicals
- Throwing objects inside or out of the bus

Any student who jeopardizes the safety and comfort of other bus students can lose the privilege of school bus transportation.

Building administration may set up a conference with the student or parents. Parents may be notified by phone, in person, or in writing. A pattern of minor infractions or a single major infraction of the rules will result in suspension of bus-riding privileges. Other school consequences may also apply. It is essential to enforce the rules to ensure your child's safety and comfort.

Pupils are not allowed to make irregular changes in pickup or delivery stops such as to go home on the bus with a friend or for work, club, party, or social events. Questions regarding this policy should be directed to the Transportation Department at (763) 391-7044 in advance. **SCHOOL BUILDING OFFICIALS CAN NOT GIVE PERMISSION TO CHANGE BUSES.**

*Transportation by school bus is a privilege, not a right.
Bus transportation can be revoked for unsafe behavior on a bus.*

Musical instruments are permitted on the bus as long as the students can hold them on their laps. If the instrument is so large that it can't be kept by the student, then other provisions must be made to transport them. Skis, skateboards, breakable glass objects, unprotected skates, or rollerblades, fishing poles, and animals/pets are not allowed.

Parents or guardians are responsible for reinforcing safe bus riding behavior with their children. Students may be video taped on buses to maximize safety.

FIRE DRILLS

According to Minnesota State Law, schools must have fire drills. It is therefore important that students follow the fire drill guidelines each time the alarm is sounded. The guidelines are;

1. Leave the building immediately according to the directions posted in your area. Stay with your teacher and class. Students should exit the building quietly.
2. Once out of the building, remain 100' from the building until the all-clear signal is given.
3. If the alarm rings during lunch time, leave the cafeteria immediately, leave the trays on the tables. When you return to the cafeteria, finish your lunch and bus your tray.

SCHOOL SAFETY DRILLS

Each junior high will conduct a minimum of two lockdown safety drills per school year.

TORNADOES

In the event of a tornado warning while school is in session, all students will stay at the school until the all-clear is given.

CHILD ABUSE POLICY

In accordance with Minnesota State Law it is the policy of District 279 to protect children by requiring the reporting of suspected physical abuse, sexual abuse, or conditions of neglect involving minor children whether occurring in the home, school, or community.

Minnesota Statute Section 626.556, Subd. 3

"A professional or his delegate, who is engaged in the practice of . . . education, who has knowledge or reasonable cause to believe a child is being neglected or physically or sexually abused, shall immediately report the information to the local welfare agency, police department or the county sheriff . . ."

MARCH 2007

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7 Locker Clean Out	8 TRI II ENDS	9 Pre K-12 Mark Reporting No School for Students	10
11	12 TRI III BEGINS	13	14 Code of Conduct Site Council Meeting - 4:30 pm	15	16	17
18	19	20	21 Site Council Meeting - 4:30 pm	22	23	24
25	26	27	28	29	30 LAST DAY OF SCHOOL BEFORE SPRING BREAK	31

X. Student Records and Your Rights

The Board of Education of District 279 has adopted a policy and the school administration has developed procedures regarding the collection, storage, and release of student information as required by state and federal laws.

While the school district must obtain and use information about each student to plan the best program, this need is balanced with the right of each student and parent/guardian to privacy. Therefore, access to information by third parties is limited and controlled.

The superintendent of schools, who has overall responsibility for students records, delegates the day-to-day responsibility to administrators in charge of each elementary and secondary school and to certain district personnel. Anyone wishing access to or a copy of the student records policy or procedures should contact a building principal or the coordinator of student support services.

Student records include census information, such as: student, parent, and sibling names, address, phone numbers, schools attended, grade, and transportation information. Other information includes health data, subjects taken and grades (marks) received, various kinds of reports, and extracurricular activity information. While some information is collected because it is required by law, the major purpose of all student data is to help school personnel better understand the students and meet their individual needs.

Directory information is public information and may be disclosed in the form of class or other lists unless prior written denial of disclosure has been received from the parent or guardian of the student of “eligible” student. District policy designates the following student data as directory information.

Student’s name

Student’s address

Date of birth

School of attendance

Current grade or grade(s) completed

Dates of attendance

Degrees and awards received

Participation in officially recognized activities/sports

Weight and height (if member of an athletic team)

If the parent or guardian of a student or an “eligible” student (student who is 18 years of age or older, or a student attending a post-secondary school) objects to the designation of any or all of the above information as directory information, please notify the school principal or superintendent of schools in writing by September 30 of the current year. On or after October 15, each student’s record will be appropriately marked by the record custodians to indicate the items the district will designate as directory information about the student. This designation will remain in effect until it is modified by the written direction of the student’s parent/guardian or the “eligible” student. Parents/guardians or “eligible” students can obtain forms from any school office to deny written disclosure of directory information.

Transfer of Student Records

NCLB regulations require schools to include suspensions and expulsions documentation in the transferring of student records. (Policy 515)

STATEMENT OF RIGHTS

Parents/guardians and eligible students have the following rights under the Family Educational Rights and Privacy Act, the Minnesota Government Data Practices Act, Tennessee Notice, the Confidentiality of Information section of the regulations implementing the Education for all Handicapped Children Act of 1975, and Independent school District No. 279 Policy 515 - Protection and Privacy of Education Records.

1. The right to inspect and review the student's records.
2. The right to seek to correct the student's records, in a hearing if necessary.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records except to the extent that federal or state law authorize disclosures without consent;
 - a. One exception which permits disclosure without consent is disclosure to school officials with legitimate education interests.
 - b. Another exception is that upon request, the District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, including records of disciplinary action taken in the form of suspension and expulsion, and any disposition order which adjudicates the student as delinquent for committing an illegal act on District property.
4. The right to report violations of the rules and regulations, cited above, to the Department of Education.
5. The right to explanations and interpretations of the records.
6. The right to have a representative of the parent/guardian or eligible student inspect and review the records.
7. The right to exercise a limited control over other people's access to the student's records.
8. The right, if asked to provide private or confidential data, to be informed of:
 - a. the purpose and intended use of the data within the school system;
 - b. whether he/she may refuse or is legally required to supply the requested data;
 - c. any known consequences of not providing the data; and
 - d. the identity of other persons or entities authorized by state or federal law to receive the data.
9. The right to be informed of the above rights.

All rights and protections given parents/guardians under the above statutes, regulations and District policy transfer to the student when the student becomes an eligible student.

Parents/guardians or eligible students wishing access to or copies of student record policies and administrative procedures should present their request to the building Principal or to the Superintendent of Schools.

APRIL 2007

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
SPRING BREAK						
New York City Field Trip - Humanities (Fundraising Available) 4/4 - 4/7						
8	9	10	11	12	13	14
FIRST DAY OF SCHOOL AFTER SPRING BREAK						
			Site Council Meeting - 4:30 pm			
15	16	17	18	19	20	21
				Parent Group Meeting - 7:00 pm		
MCA TESTING						
22	23	24	25	26	27	28
			MID-TRI III (NVJH)			
				CONFERENCES 3:30 - 8:30 pm (class)		
29	30	Athletic Spring Season Dates & Activities April 17 through June 2 boys & girls track modified/slow-pitch B-squad boys tennis				

XI. Student Behavior Plan

An orderly atmosphere is necessary for learning. (District Policy No. 506) Teachers should not have to devote a disproportionate amount of time to unruly students. Students are here to learn; teachers are here to teach.

All employees in the junior high school have the responsibility and the right to enforce school rules. **STUDENTS ARE EXPECTED TO RESPOND IMMEDIATELY AND RESPECTFULLY TO ANY EMPLOYEE GIVING DIRECTIONS.**

GENERAL SCHOOL CONDUCT

This is a public place and all the laws, social norms, and common sense rules of public behavior apply on school property. It is expected that students will treat other students, as well as adults, with respect in class, in the halls, on school buses, at all school activities, and on all District 279 property.

GENERAL SCHOOL RULES

1. **Be Prompt. Be Prepared. Be Polite.**
2. **Respect other people's property and feelings.**
3. **Conduct yourself in an appropriate physical and verbal manner.**
Careless behavior can result in personal injury or property damage.
4. **Keep traffic flowing in the halls. Do not loiter, congest or block others.**
5. **Show appropriate affection - neither "friendly hits" nor holding hands, embracing, and kissing are appropriate.**
6. **Follow the classroom behavior guidelines established by each teacher.**
7. **Report harmful, threatening, suspicious or frightening situations to an adult immediately.**

DESCRIPTION OF STUDENT BEHAVIOR VIOLATIONS

Academic dishonesty - includes, but is not limited to; cheating on school assignments or tests, plagiarism or collusion. Academic consequences may also be assigned.

Amendment clause: any and all of the material in this handbook is subject to amendment by the School Administration or the Board of Education at any time.

Bomb threat: a spoken or written bomb threat will result in a recommendation for expulsion.

Bullying: is any written, verbal expression, physical act or gesture or pattern of such that causes a student(s) to feel distressed and which substantially interferes with another student(s) education, opportunities or performance. Participation in acts of bullying will be subject to disciplinary action. Acts may include but not limited to: harming a student, damaging a student's property, placing a student in reasonable fear of harm to his/her person or property and creating a hostile or intimidating educational environment for that student(s). See district policy #548 and #514.

Chemical violation: possession, use, sale, or distribution of any illegal drugs, drug paraphernalia, alcohol, or prescription drugs which do not belong to the person in possession. Any use of prescription drugs or over the counter medications for mood altering effects. See Policy 541.

Computer guidelines: the use of school computers is a right, along with this right comes the following guidelines and responsibilities. Students found violating these guidelines or neglecting their responsibilities are subject to school consequences. (School Board Policy 524)

Disruptions: interrupting the peace and good order of school activities.

Field trips: field trips have both academic and behavior requirements for students who may want to participate. Students that do not fulfill either the academic or behavior requirements are therefore ineligible to attend the field trip. These students will not receive a refund of their field trip fee unless the school is able to receive a refund from the field trip vendor.

Fire: possessing or using matches, lighters, or other fire producing instruments; giving false alarm or tampering with safety systems.

Forgery: falsifying signatures or date, forging notes, hall passes, etc.

Gambling: any participation in events or games of chance which involve the exchange of money, goods, or services.

Harmful articles: any item, other than a weapon that poses a threat to others or is a potential disruption (IE shock pens and laser pointers).

Hazing: hazing means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk or harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. See District Policy 526.

Identification: students have the responsibility to identify themselves when asked by a school staff member or employee. Failure to do so, fleeing, or giving a false name will be considered insubordination and subject to disciplinary action.

Insubordination: failure to obey any reasonable request from a staff member.

Off campus behavior: students can be disciplined for off campus misconduct if the misconduct is a continuation of, or has a nexus to, improper conduct that occurred on school grounds.

Physical assault: assault of a staff member, chronic/repetitive assaultive behavior, one major assault, or participation in a group assault will result in a recommendation for expulsion. Instigation/Encouragement of fights/assaults will also result in school consequences.

Violent behavior rule: a student participating in their third fight/physical assault during their junior high career will be recommended for expulsion from the Osseo School District. Building administration will make a police report and criminal charges may follow.

Religious or racial harassment and violence: physical or verbal conduct which is related to an individual's religion/race.

Sexual harassment/violence: unwelcome verbal or physical conduct or communication of a sexual nature. See District Policy #532.

Tardy: less than 10 minutes late to class.

Theft: intentionally taking, using, transferring or retaining property of another without permission of the owner.

Threats/verbal or non-verbal assault: speaking, writing, or gesturing in an inappropriate, threatening, or offensive manner. Consequences may range from parent conference to expulsion. This includes communication via computer.

Student Behavior Plan (continued on page 25)

MAY 2007

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		1 7th Choir/Band Concert 7:00 pm - South Gym	2	3 NEW STUDENT ORIENTATION 6:00 - 7:30 pm 8/9 Choir Concert 7:00 pm - South Gym	4 Licensed Staff Workshop Day <i>No School for Students</i>	5	
		NWEA Testing					
6	7 7th Choir Concert 6:30 & 7:30 - Aud	8 8/9 Band Concert 7:00 pm - South Gym 7th Choir Concert 6:30 & 7:30 - Aud	9 Site Council Meeting - 4:30 pm	10 7/8/9 Orch Concert 7:00 pm - South Gym	11	12	
13	14	15	16	17	18 COMMUNITY SERVICE HOURS DUE	19	
20	21	22	Locker Clean Out	24 KNIGHT PRIDE NIGHT 7:00 - 9:00	25 ALL BOOKS ARE DUE TO MEDIA CENTER	26	
27	28 MEMORIAL DAY <i>No School</i>	29	30	31			

DESCRIPTION OF STUDENT BEHAVIOR VIOLATIONS (Cont.)

Tobacco: possessing or using tobacco on school property or trespassing on adjoining property to use tobacco. A tobacco violation will result in school consequences and a police referral.

Trespassing: unauthorized presence on school property.

Truancy: one period or more of missed class time.

Weapons: Students and non-students, including adults and visiting youths, are forbidden to possess, store, transmit, or use an instrument that is considered a weapon or a look-alike weapon in school, on school grounds, at school activities, at bus stops, on school buses or school vehicles or school contracted vehicles, or entering upon or departing from school premises, property or events.

The District takes a position of zero tolerance on real and look-alike weapons, including, but not limited to:

- all firearms, whether loaded or not.
- other guns of all types including pellet or B-B.
- knives, switch blades, or automatically opening knives.
- explosives, including live ammunition, and fireworks.

Furthermore, the District prohibits possession, utilization, and distribution of weapons or harmful or nuisance articles.

- 1) **Possession is defined as having control of or storing objects which may threaten and/or harm person(s) or property.**
- 2) **Utilization is defined as the use of objects which threaten and/or harm person(s) or property.**
- 3) **Distribution is defined as transmitting objects which may threaten and/or harm person(s) or property.**

This violation will result in suspension and a possible recommendation to the Superintendent for an expulsion of up to 12 months in length. Police referral will occur.

NOTICE: OTHER WEAPON CONCERNS

Paint Ball Guns are look-alike/replica firearms and have the capability of doing great bodily harm. **DO NOT BRING ANY LOOK-ALIKE/REPLICA OR REAL FIREARM ON SCHOOL PROPERTY. POSSESSION OF A PAINT BALL GUN ON SCHOOL PROPERTY WILL RESULT IN SUSPENSION AND A RECOMMENDATION TO THE DISTRICT OFFICE FOR EXPULSION.**

Minn. Statutes

CRIMINAL CODE - Section: 609.66, Sub. 1d.

Felony; possession on school property. (a) Whoever possesses, stores, or keeps a dangerous weapon or uses or brandishes a replica firearm or a BB gun on school property is guilty of a felony and may be sentenced to imprisonment for not more than two years or to payment of a fine of not more than \$5,000, or both.

Vandalism: damaging school or personal property. Minnesota statute 504.18 provides that a parent or guardian of a minor is responsible for injuries or damages caused by the minor up to \$1000, such as computer damage.

DESCRIPTION OF CONSEQUENCES

It is our philosophy that the consequence and corrective action taken be appropriate, fair, and result in ending the behavior.

Parent/guardian involvement encourages appropriate behavior. Discipline consequences may be given by a staff member or for more serious offenses by the administration. Parents are not contacted for each infraction, but will be notified for in-school suspension or out-of-school suspension. Parents, check with your child regularly about his/her behavior.

Consequences may include but are not limited to: meeting with the teacher/counselor/principal, detention, loss of school privileges, parent conference with school staff, modified school program, referral to school support services, referral to legal system, restitution, removal from class, out-of-school suspension, exclusion, or expulsion. Unless otherwise stated, the normal progression of consequences may include detention, in-school suspension, and out-of-school suspension. This may vary due to severity and frequency of offenses.

Detention is a supervised study period before or after school assigned by a teacher and/or principal. Out-of-school suspension means the student is not to be on school property during the suspension. A parent conference will be required before readmittance to school.

Expulsion is action by the school board to prohibit an enrolled student from further attendance for a period of time.

SCHOOL SAFETY

School needs to be safe, orderly, and conducive to teaching and learning. School is a public place and all the laws, social norms, and common sense rules of public behavior apply on school property.

Osseo Area Schools takes a decisive stand on aggressive behavior and on the possession or use of weapons or look-alike weapons. The school administration will recommend expulsion if a student is involved with a dangerous weapon on school property, or is displaying a look-alike weapon in a threatening manner.

Any student observing a dangerous, harmful, threatening, suspicious, or frightening situation should report it to an adult immediately. We are all responsible for a safe and orderly school.

JUNE 2007

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
HAVE A GREAT SUMMER					1	2
3	4	5	6	7	8	9
			<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> Final Locker Clean Out </div>	LAST DAY OF SCHOOL FOR STUDENTS Trimester 3 Ends		
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SCHOOL STARTS 9-5-06

Independent School District 279
 Educational Service Center
 11200 93rd Avenue North
 Maple Grove, MN 55369-6605

Phone: (763) 391-7000 FAX: (763) 391-7070

2006-2007 School Calendar

AUGUST

21	22	23	24	25
28	29	30	31	

SEPTEMBER

				X
X	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	X	X
27	28	29	30	

DECEMBER

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	X
X	X	X	X	X

JANUARY

X	2	3	4	5
8	9	10	11	12
X	16	17	18	19
22	23	24	25	26
29	30	31		

FEBRUARY

			1	2
5	6	7	8	9
12	13	14	15	16
X	20	21	22	23
26	27	28		

MARCH

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

APRIL

X	X	X	X	X
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

MAY

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
X	29	30	31	

JUNE

				1
4	5	6	7	8

- X - No School for Students and Licensed Staff
- - No Regular Classes Scheduled for Students
- - No Regular Classes Scheduled for Pre K and Half-day Kindergarten ONLY
- △ - Conference Release Days

Tri I	Sept. 5 - Nov. 30	... 59 days
Tri II	Dec. 4 - Mar. 8	... 56 days
Tri III	Mar. 12 - June 7	... 57 days
Spring Break	.. April 2-6	

2006-2007 School Calendar

- August 24-25..... New Licensed Staff Workshop
- August 28-31 All Licensed Staff Workshop
- September 4 Labor Day (*No School*)
- September 5..... First Day of School for Students
- October 16 Mid Trimester for Tri I
- October 19-20 Education MN Professional Conference
 Conference Release Day for Pre K-12 (*No School*)
- November 2-3..... Conference Release Day for Pre K & Half-day K
 (*No School for these Students*)
- November 23-24 Thanksgiving Holiday (*No School*)
- December 1 Mark Reporting for Pre K-12
 (*No Regular Classes Scheduled for Students*)
- December 4 Tri II Begins
- December 8..... Licensed Staff Workshop
 (*No Regular Classes Scheduled for Students*)
- December 20 Last Day of School Before Winter Break
- December 21 Conference Release Day for Pre K-12
 (*No Regular Classes Scheduled for Students*)
- January 2 Conference Release Day for Pre K-12
 (*No Regular Classes Scheduled for Students*)
- January 3 First Day of School After Winter Break
- January 15 Martin Luther King Jr. Day (*No School*)
- January 24 Mid Trimester for Tri II
- February 8-9 Conference Release Day for Pre K & Half-day K
 (*No School for these Students*)
- February 16..... Licensed Staff Workshop
 (*No Regular Classes Scheduled for Students*)
- February 19 Presidents' Day (*No School*)
- March 9 Mark Reporting for Pre K-12
 (*No Regular Classes Scheduled for Students*)
- March 12 Tri III Begins
- March 30..... Last Day of School Before Spring Break
- April 9..... First Day of School After Spring Break
- April 25 Mid Trimester for Tri III
- May 4..... Licensed Staff Workshop
 (*No Regular Classes Scheduled for Students*)
- May 28 Memorial Day (*No School*)
- June 7 Last Day of School for Students 1-12
- June 8..... Mark Reporting and Workshop for Pre K-12
 Last Day of School for Licensed Staff

District 279
Sexual, Religious and Racial Harassment and Violence Policies and Procedures
(Employee Policy 413 & Student Policy 548)

POLICY

School District 279 prohibits any form of sexual, religious, or racial harassment and sexual, religious or racial violence. Violation of these policies will be cause for disciplinary action.

It will be a violation of these policies for any student, employee or agent of the school District to harass a student, employee, or agent of the District through conduct or communication of a sexual nature or regarding religion or race as defined by these policies. It will also be a violation of these policies for any student, employee, or agent of the District to inflict, threaten to inflict, or attempt to inflict violence of a sexual nature or violence regarding religion or race upon any student, employee or agent of the District.

DEFINITIONS

Sexual harassment and violence

1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact or other physical or verbal conduct or communication of a sexual nature when:
 - a) Submission to that contact or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment or of obtaining an education;
 - b) Submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
 - c) That conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment, education or creating an intimidating, hostile or offensive employment or educational environment.
2. Sexual violence is a physical act of aggression or assault upon another person that includes a sexual act or sexual purpose.

Religious and Racial Harassment and Violence

1. Religious/racial harassment consists of physical or verbal conduct or communication which is related to an individual's religion/race when the conduct:
 - a) Has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
 - b) Has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
 - c) Otherwise adversely affects an individual's employment or academic opportunities.
2. Religious/racial violence is a physical act of aggression or assault upon another person because of, or in a manner reasonably related to, religion or race.

REPORTING PROCEDURES

Students

Victims of alleged sexual, religious, or racial harassment or violence and third persons with knowledge of such conduct will report the alleged act immediately to the principal. Submission of a good faith complaint or report of sexual, religious or racial harassment or violence will not affect a student's grade. The District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the obligation to investigate, to take appropriate disciplinary action, and to conform with any discovery or disclosure obligations.

Employees

Victims of alleged sexual, religious, or racial harassment or violence and third persons with knowledge of such conduct will report the alleged act immediately to District officials, as designated herein. Nothing in Policy 413 will prevent any person from reporting harassment or violence directly to the District Human Rights Officer.

1. At the building level, the principal is the responsible authority for receiving reports of sexual, religious, or racial harassment or violence. At the District level, the department head is the responsible authority for receiving reports of sexual, religious, or racial harassment or violence. Upon receiving any such report, the principal or department head must notify the District Human Rights Officer, but not to exceed 72 hours. The report must be forwarded without screening or investigating.
2. At the District level, the Assistant Superintendent of Human Resources, is the responsible authority for receiving reports of sexual, religious, or racial harassment or violence.

Submission of a good faith complaint or report of sexual, religious or racial harassment or violence will not affect the individual's future employment or work assignment. The District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the obligation to investigate, to take appropriate disciplinary action, and to conform with any discovery or disclosure obligations.

Sexual harassment or violence perpetrated against a minor will be considered sexual abuse and will be reported as directed in Policy 414 --Mandated Reporting of Child Neglect or Physical or Sexual Abuse and required by M.S. 626.556 - Maltreatment of Minors. Nothing in these policies will prohibit the District from taking immediate action to protect victims of alleged sexual abuse.

INVESTIGATION AND DISTRICT ACTION

Students

Complaints of a sexual, religious, or racial harassment or violence perpetrated by a student shall be investigated by the building administration. Disciplinary action will be taken in accordance with Policy 506 - Student Discipline and building procedures. Complaints of sexual harassment or sexual violence perpetrated by an employee or agent of the school District against a student must be reported and investigated as directed in Policy 413 - Harassment and Violence, Policy 414- Mandated Reporting of Child Neglect or Physical or Sexual Abuse, and as required by M.S. 626.556 - Maltreatment of Minors and other applicable law.

Employees

By the authority of the School Board, the District Human Rights Officer, upon receiving any report alleging sexual, religious, or racial harassment or violence, will conduct or authorize an investigation. In determining whether alleged conduct constitutes a violation of this policy the District should consider all the facts and surrounding circumstances of the allegation. During the investigation, the District may take appropriate action, at its discretion, to protect any person involved. The District Human Rights Officer will submit a written report to the Superintendent upon completion of the investigation. Upon receipt of the results of the investigation from the District Human Rights Officer, the Superintendent will authorize appropriate action consistent with requirements of applicable collective bargaining agreements, state and federal law, and District policies.

RETALIATION

The District will discipline any individual who retaliates against any person who reports, testifies, assists or participates in any manner in any investigation, proceeding or hearing related to sexual, religious, or racial harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

NOTIFICATION

This document will be conspicuously posted at each school site and included in student and staff handbooks. Schools will develop a method of discussing Policy 548 with students. Principals/Supervisors will annually review Policy 413 with employees.

DISTRICT HUMAN RIGHTS OFFICER: Rich Melvin, 11200 93rd Avenue North, Maple Grove, MN 55369 (763) 391-7007

Dear Families of North View Junior High,

At North View Junior High, your child's safety is a top priority. As a result, NVJH, along with schools across the district, state, and nation conduct various safety drills. We will annually be conducting a safety drill of a relatively newer sort for schools. We will be conducting a school-wide lockdown drill 2-3 times per year. Homeroom teachers will discuss this upcoming drill with their students in order to prepare them for the drill, and to answer questions around the need for such a drill (i.e. police activity near the school, intruder concerns, etc).

*During a lockdown, all students and staff must remain in their rooms or offices until the lockdown is over. All doors and windows are locked, and no one is permitted to enter or leave during the lockdown, with the exception of emergency personnel. **Please make every attempt to avoid any AM appointments on the days of scheduled drills.***

This type of drill can result in a heightened sense of tension at school. Should a real lockdown ever occur, for whatever reason, we ask for your cooperation and patience as we work with emergency services and law enforcement to manage the situation in a calm, and safe manner. You should know that we as a staff annually work to prepare for and implement a number of safety measures including fire drills, tornado drills, and even lockdowns.

*Furthermore, should a **real** lockdown ever occur, and if it appears that it will last for an extended period of time, and/or past dismissal time, school and district staff will make every attempt to notify parents and guardians as soon as possible, as students would not be allowed to leave campus until cleared to do so by the appropriate authorities. Contact would be accomplished through phone calls and by alerting the media as necessary. In the event of a lockdown, you may eventually need to pick your child up at an alternate site, which would again be communicated via phone calls and the media, and you may need to provide proper identification to do so.*

Please take time to talk with your children about this upcoming drill, and discuss the need to take the drill seriously; as well as the fact that there is no need to be fearful or anxious. Again, we practice this for the same reason we practice fire drills...just in case.

Sincerely,

North View Junior High School Staff

SCHOOLVIEW IS NOW ONLINE!!!!



NORTH VIEW'S CODE OF CONDUCT

The following are expectations that North View has for students. Adherence to this Code of Conduct will help to ensure a school that is safe and conducive to learning for all students.

1. Attend school and be on time each day.
2. Be tobacco and chemical free.
3. Dress appropriately. Inappropriate clothing includes:
 - ✓ Clothing advertising substances illegal for juveniles;
 - ✓ Clothing containing obscene or profane language or pictures;
 - ✓ Clothing containing gang symbols or clothing worn in a manner to identify gang membership;
 - ✓ Immodest clothing (sagging pants, midriiffs, shortshorts);
 - ✓ Hats and outerwear (lined) jackets
4. Use appropriate language.
5. Respond promptly and courteously to the direction of any staff member.
6. Walk in hallways.
7. Keep your hands to yourself. Racial, sexual, and religious harassment or assault will not be tolerated!
8. Follow the bus ridership guidelines outlined in your handbook.
9. Leave nuisance items at home (toys, beeper, electronic items).
10. Never bring a weapon or look-alike weapon to school! (Use/possession of a weapon is grounds for expulsion)
11. Consume food and beverages in the cafeteria only.
12. Keep your locker clean inside and out.
13. Recycle and reuse. Do not litter!

Educational Service Center
Independent School District 279
11200 93rd Avenue North
Maple Grove, MN 55369-6605

**NEW STUDENT ORIENTATION AT NORTH VIEW
AUGUST 28, 2006**

1:00 - 7:30 P.M. - East Gymnasium
1:00 - 2:15 - 8th Grade - Schedules and Pictures
2:30 - 4:00 - 9th Grade - Schedules and Pictures
6:00 - 7:30 - 7th Grade - Schedules and Pictures

FIRST DAY OF SCHOOL - TUESDAY, SEPTEMBER 5, 2006

LAST DAY OF SCHOOL - THURSDAY, JUNE 7, 2007



RECYCLABLE