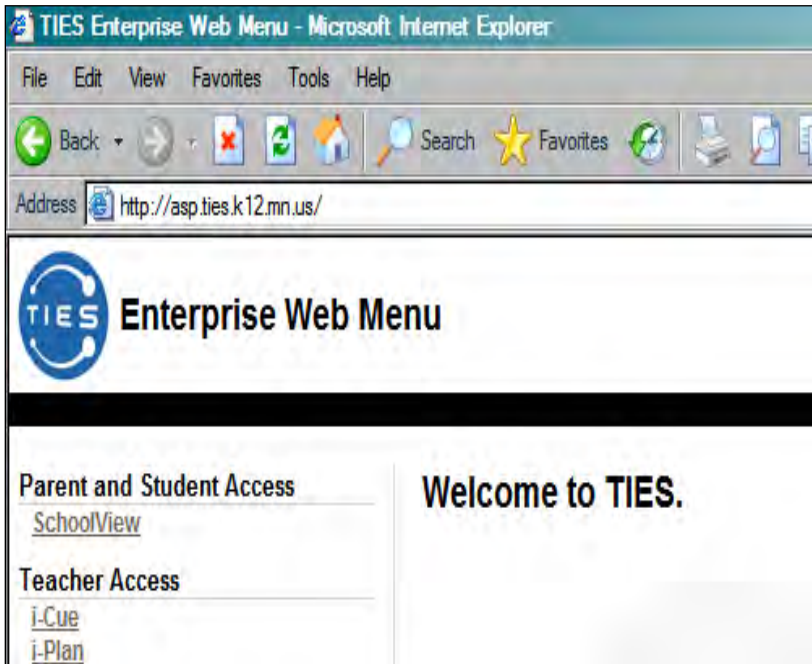
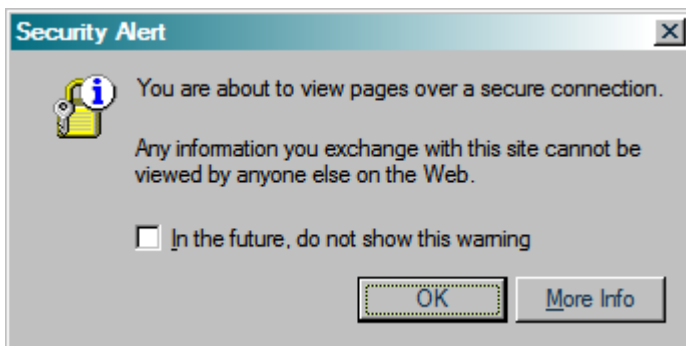


SchoolView User's Guide

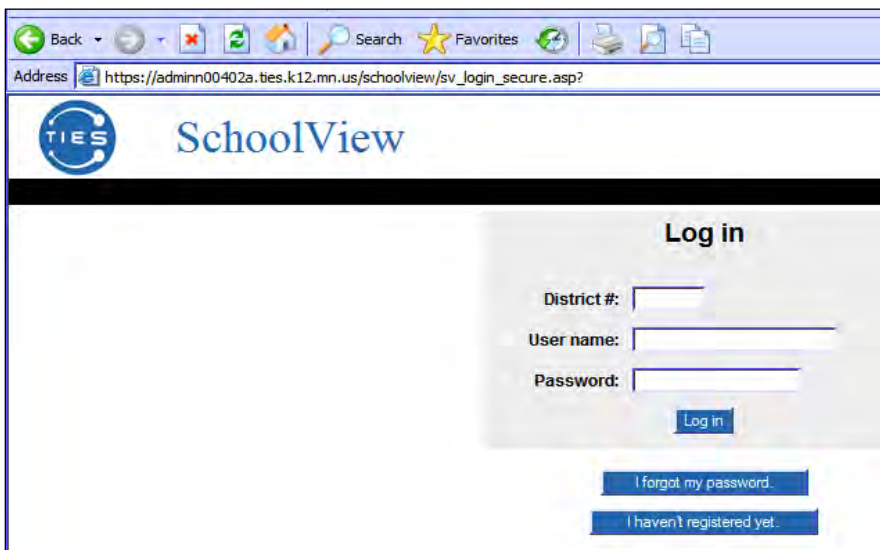
SchoolView Web Site: <http://asp.ties.k12.mn.us>



This will bring you to the TIES menu. To navigate to SchoolView, parents and students should click on the **SchoolView** option at the top under Parent and Student Access.



You will also get the Security Alert below if you have never logged onto SchoolView before. You can either click the check box that prevents the warning from showing in the future and the OK button, or you can just click the OK button alone.



This brings you to the SchoolView Log In screen.

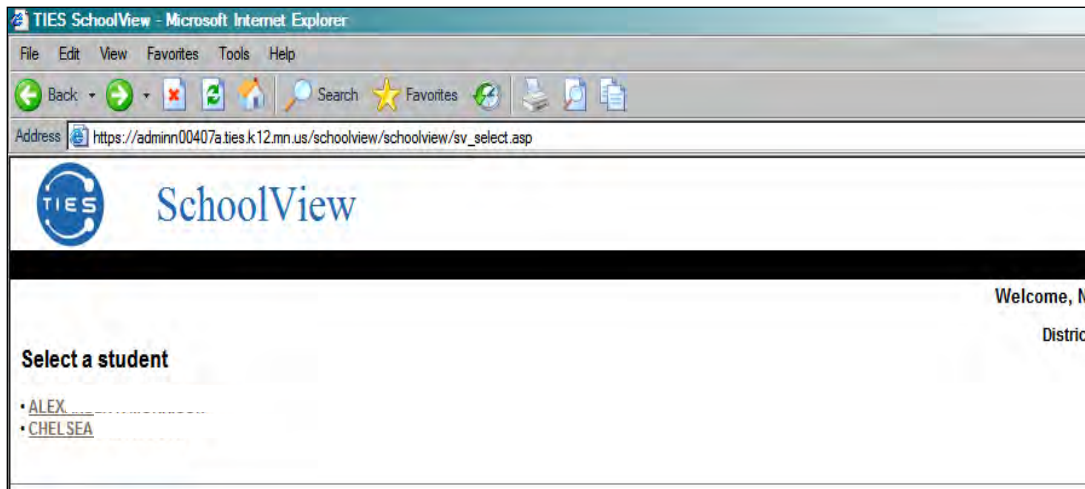
District: Type in 0279

User name: Type in your user name.

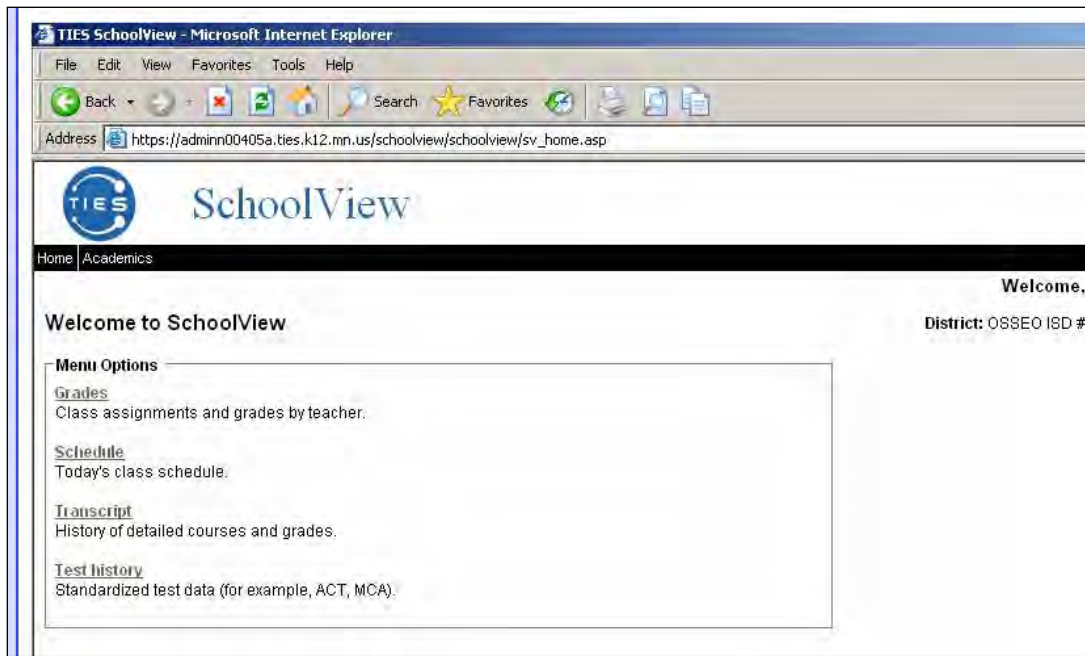
Password: Type in your password (**it is case sensitive**).

Hit the **Log in** button.

If you are a parent, you will now see your child/children’s names listed. You should click on the child whose information you want to view. This will bring you to the Welcome Menu



If you are a student, you will go directly to the Welcome Menu where you will be able to choose which information you want to view.



Click on any of the available Menu items to view the information. Here are some examples of what you may see.

*Parents and students may have access to different items on the Menu

Schedule Screen

This will show the student's schedule for the current day.

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Wednesday, January 5, 2005

Period	Course	Teacher	Room
01	STATE/LOCAL GOV	TCHR, OSSEO	
02	ENGLISH 9B	TEACHER 9000	
03	STATE/LOCAL GOV	TEACHER 9001	
04	SPANISH I B	TCHR, WCA	
05	ACCOUNTING B	TEACHER 9000	
06	TYPING B	TEACHER, TRA	
07	BUS/MARK INT B	TEACHER 9002	

Attendance Screen

This screen will show you the attendance for the current day at the top of the screen.

Summary attendance this year
Total days absent: 0.0
Total days tardy: 0

If you scroll down, you will be able to see the student's comprehensive attendance for the year.

Date	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
12/01/2004			FRENCH IV B Rm. 0110 ANNE MARIE MARTIN Absent IN-BLDG APPT					
11/10/2004					PHYSICS A Rm. 0111 ROBERT PAGE Absent FIELD TRIP/SCHL	POLITICAL SCIEH Rm. 0278 JESSICA STEWART Absent FIELD TRIP/SCHL		
11/02/2004					PHYSICS A Rm. 0111 ROBERT PAGE Absent CONCERN- FAMSTU	POLITICAL SCIEH Rm. 0278 JESSICA STEWART Absent CONCERN- FAMSTU	PATHWAYS 12 Rm. E243 LINDA JACKSON Absent CONCERN- FAMSTU	
10/18/2004				ENGLISH 12 A Rm. 0305				

TIES SchoolView

Attendance | **Grades** | Schedule | Transcript | Discipline | Student Info

Current Student: [Select Student] District: OSSEO ISD #279 School: Osseo Senior High

Term 1	Term 2															
<table border="1"> <thead> <tr> <th>Course</th> <th>Period</th> <th>Teacher</th> <th>Scores</th> <th>Definitions</th> </tr> </thead> <tbody> <tr> <td>PRE CALCULUS A: 12044</td> <td>02</td> <td>JACKSON,LINDA</td> <td>Status Report</td> <td>Definitions</td> </tr> <tr> <td>PATHWAYS 12: 14544</td> <td>07</td> <td>JACKSON,LINDA</td> <td>Status Report</td> <td>Definitions</td> </tr> </tbody> </table>	Course	Period	Teacher	Scores	Definitions	PRE CALCULUS A: 12044	02	JACKSON,LINDA	Status Report	Definitions	PATHWAYS 12: 14544	07	JACKSON,LINDA	Status Report	Definitions	
Course	Period	Teacher	Scores	Definitions												
PRE CALCULUS A: 12044	02	JACKSON,LINDA	Status Report	Definitions												
PATHWAYS 12: 14544	07	JACKSON,LINDA	Status Report	Definitions												

Directions: Click 'Status Report' for a score summary or 'Definitions' to view definition descriptions. Due to scheduling or enrollment changes this student may have some inactive courses. [Click here to show inactive courses.](#)

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Grades screen (Grades 7-12 only)

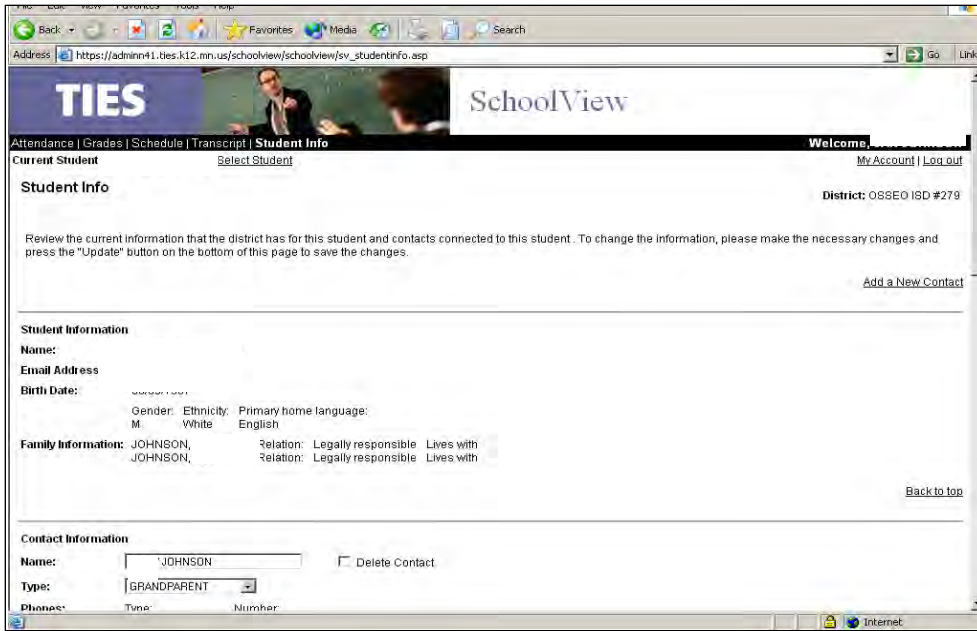
If you click on [Status Report](#) under the Scores heading you will be able to view the Grade Book for that course. If you click on [All Scores](#) at the bottom, it will show all classes and you can scroll through all of them at once.

*Sometimes one of the courses will not show up on this list because there have not been any assignments graded or the teacher is in the process of editing something and has temporarily disabled GradeBook for that course.

Date: 1/6/2005 Class: PRE CALCULUS A Instructor: LINDA JACKSON

Key: A=Absent M=Missing E=Exempt T=Turned In I=Inactive X=Expired Score Status Hints

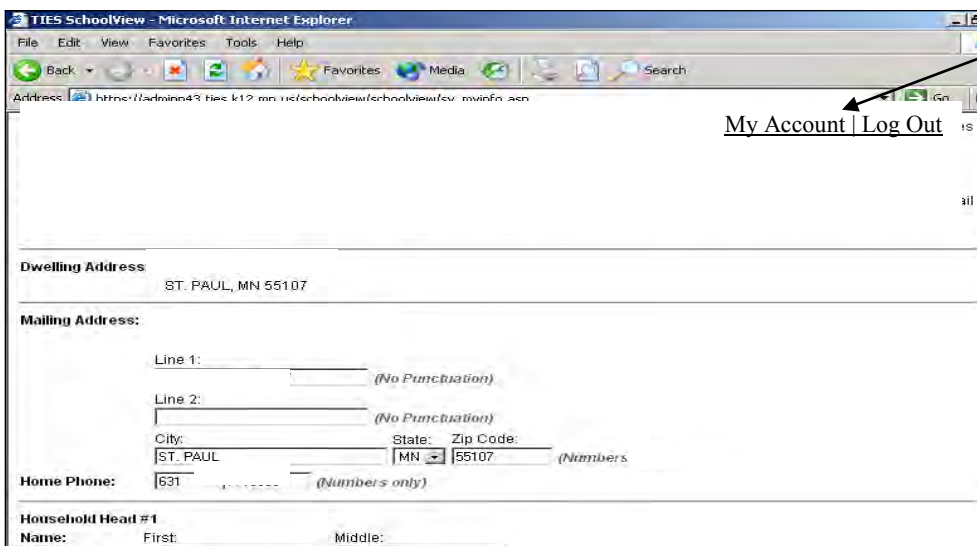
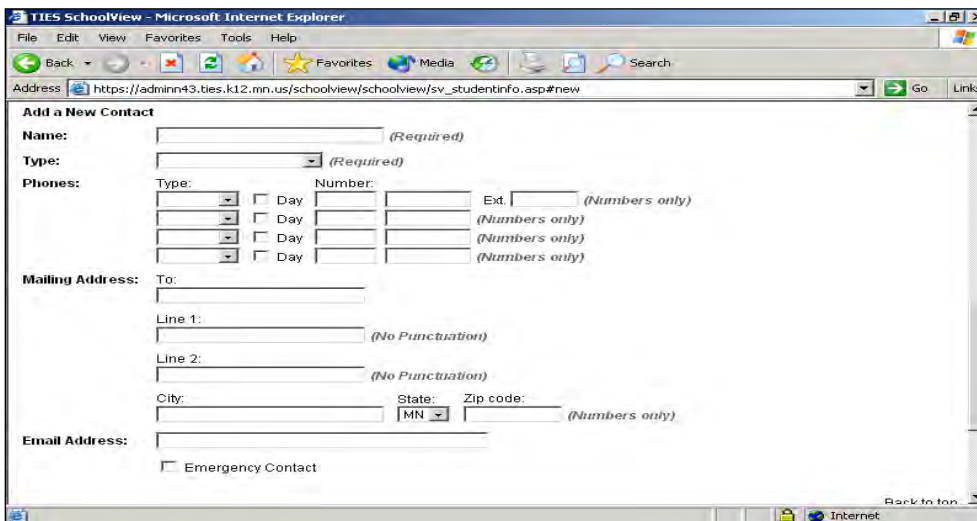
Definitions	Due date	Score	Possible	Percent	Comments
Homework (Wt= 20)					
Homework	11/23/2004	20	30	66.7%	
Homework 4	11/12/2004	60	60	100%	
Homework 3	10/18/2004	40	40	100%	
Homework 2	10/5/2004	59	60	98.3%	
Homework 1	9/15/2004	34	35	97.1%	
		213	225	94.7%	
Tests/Quizzes (Wt= 80)					
Ex cr THT 270	11/29/2004	2	0	-	
Ex Cr Pass	11/23/2004	6	0	-	
Final	11/23/2004	21	27	77.8%	
THT Bushels	11/20/2004	10	16	62.5%	
Quiz 837.2	11/19/2004	17	20	85%	
Chapter 2 Test	11/12/2004	43	52	82.7%	
Quiz 2.1	10/29/2004	9	11	81.8%	
THT464	10/26/2004	16.5	26	63.5%	



Student Info screen

This screen displays the demographic information that is connected to the student. It should display any current address, phone numbers, etc. Parents, if you need to change any of the information found here, please contact your child's school.

Parents, you may update your contact information.



My Account screen

Parents: By clicking on My Account in the upper right corner, you will be able to update phone numbers and e-mail addresses. If other changes are required, please contact your child's school. Students: You will not have update capability for phone numbers or parent e-mail addresses.

Household Head Name: First: _____ Middle: _____ Last: _____ Suffix: _____

Gender: M F

Email Address: _____

Phones: Type: _____ Day: _____ Number: _____ Ext: _____ (Numbers only)

Please alert me via email for the following events:
 Attendance

If you would like an attendance alert e-mailed to you when your child is absent without a current reason, enter your e-mail address and check the Attendance alert box on the My Account screen. Then click the Update button.

Osseo Senior High (0032)

Grade	Year	Term	Department	Course	Earned Grade	Attempted Credit	Earned Credit
11	2004	Term 1	PATHWAYS/CPR	PATHWAYS 11A (01101-17)	P	0	0
11	2004	TERM 2	PATHWAYS/CPR	PATHWAYS 11B (01102-17)	P	0	0
11	2004	TERM 3	PATHWAYS/CPR	PATHWAYS 11C (01103-17)	P	0	0
11	2004	Term 1	ENGLISH	ENGLISH 11 A (3101-211)	A	1.000	1.000
11	2004	TERM 2	ENGLISH	ENGLISH 11 B (3102-221)	A	1.000	1.000
11	2004	TERM 3	ENGLISH	ENGLISH 11 C (3103-231)	A	1.000	1.000
11	2004	Term 1	MATH	INT MATH III A (8341-610)	A-	1.000	1.000
11	2004	TERM 2	MATH	INT MATH III B (8342-620)	A-	1.000	1.000
11	2004	TERM 3	MATH	INT MATH III C (8343-630)	A-	1.000	1.000
11	2004	Term 1	MUSIC	SYMPHONIC ORCHE (5211-11)	A	1.000	1.000
11	2004	TERM 2	MUSIC	SYMPHONIC ORCHE (5212-12)	A	1.000	1.000
11	2004	TERM 3	MUSIC	SYMPHONIC ORCHE (5213-13)	A	1.000	1.000
11	2004	TERM 3	PHYSICAL ED	HEALTH (6000-33)	A	1.000	1.000
11	2004	Term 1	SCIENCE	CHEMISTRY A (9101-313)	A-	1.000	1.000
11	2004	TERM 2	SCIENCE	CHEMISTRY B (9102-422)	A-	1.000	1.000
11	2004	TERM 3	SCIENCE	CHEMISTRY C (9103-432)	B	1.000	1.000

Transcript Screen

This is a sample of a student transcript will look like on SchoolView. The transcript only shows grades for prior school years, it does not show the current year grades (those can be seen on the **Grades** screens).

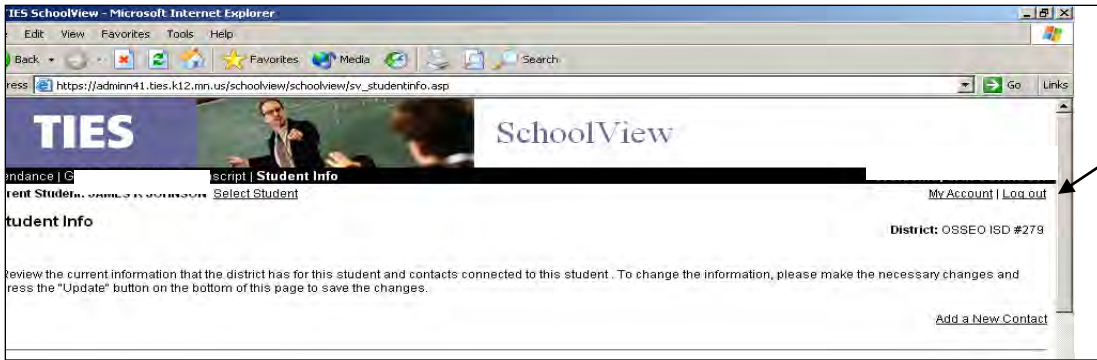
You may view one grade at a time by indicating the grade you want to see in the select field. [Ex. If you wanted to see grades 09 and 10, you would enter 09 in the first field and 10 in the next field. It will then only display transcript grades for grade given while the student was in 9th and 10th grade.]

If you scroll to the bottom of the screen, you will see the total number of earned credits and the total number of attempted credits.

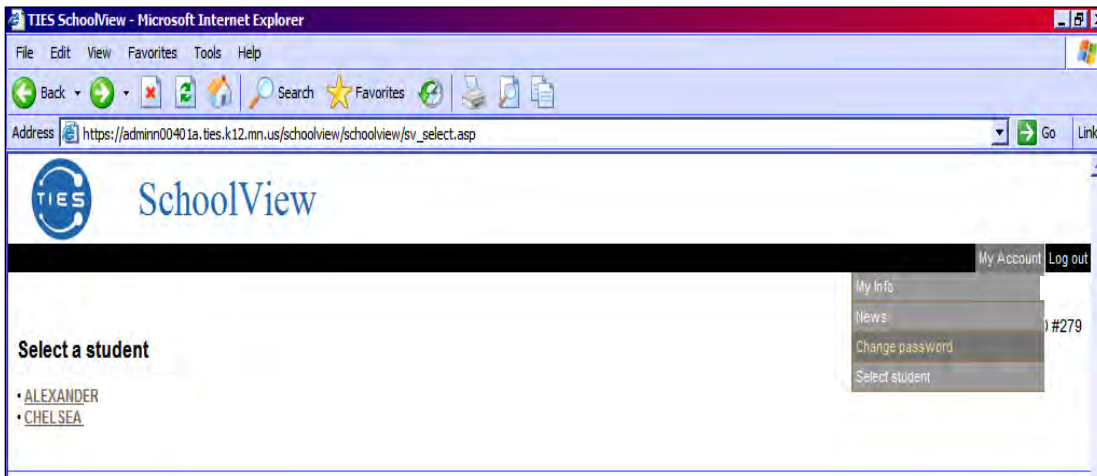
10	2003	Term 1	PHYSICAL ED	LIFE FITNESS (6010-41)	A	1.000	1.000
10	2003	Term 1	SCIENCE	BIOLOGY A (9001-213)	B+	1.000	1.000
10	2003	TERM 2	SCIENCE	HP BIOLOGY B (9082-42)	B	1.000	1.000
10	2003	TERM 3	SCIENCE	HP BIOLOGY C (9083-53)	B+	1.000	1.000
10	2003	TERM 2	SOCIAL STUDIES	AMER HISTORY (7000-121)	B+	1.000	1.000
10	2003	TERM 3	SOCIAL STUDIES	WRLD GEOGR-INTR (7010-431)	A	1.000	1.000
10	2003	Term 1	WORLD LANGUAGE	FRENCH II A (3621-311)	A	1.000	1.000
10	2003	TERM 2	WORLD LANGUAGE	FRENCH II B (3622-322)	A-	1.000	1.000
10	2003	TERM 3	WORLD LANGUAGE	FRENCH II C (3623-13)	A	1.000	1.000

Total Attempted Credits: 36.000
Total Earned Credits: 36.000

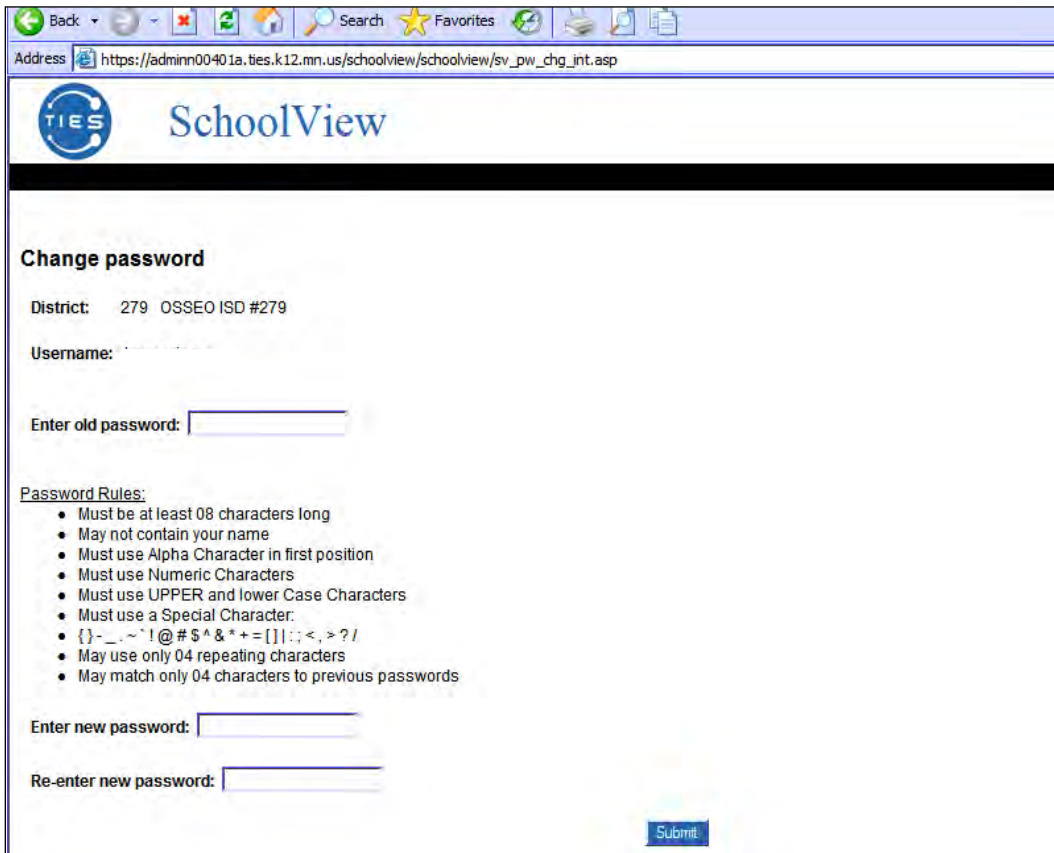
Grade: The grade this student was in when the class was taken
Year: The school year (e.g., fall 2003 through spring 2004 is school year 2004)
Term: The time of year the class was taken
Department: The department offering the class
Course: The name, number and section of the class
Earned grade: The grade earned by this student
Attempted credit: The number of credits possible for this class
Earned credit: The number of credits this student earned



When you are ready to exit SchoolView, please click on the **Log Out** button on the top right corner of the screen.



To change your Password
Click on My Account on the top right side of the screen. Scroll down to Change Password. This brings you to the screen that allows you to change your password. There are specific criteria for passwords on SchoolView. The criteria are listed on this screen. Remember to hit the **Submit** button on the bottom to finalize the changing of your password.



If you need assistance, please e-mail Information Systems at SCHOOLVIEW@District279.org
SchoolView support is available between the hours of 7:00am and 4:30pm