

**Osseo Elementary  
PTA Board Meeting  
End of Year Planning  
March 8<sup>th</sup> 2006**

**Attendees: Karen Whiley, Ingrid Miera, Rindy Rice, Renee Miller, Phil Sadler**

Question was raised do we want to bring “Leads and Owners List” list to the next PTA meeting for review and recruiting. It was decided that we would.

Discussion on “Three for Me”, recognizing those individuals in the newsletter and bulletin board. This will be added to both.

Went through “To Do” Calendar drawn up by Karen, Phil commented that he supports having rotating meetings next year. Went through budget calendar in detail for proposed timeline of events- Budget Requests from school, PTA Members as well as non-members will be included. Advisory group will reconvene on March 28<sup>th</sup> to put together proposed budget for next year. Budget will be presented to PTA at April meeting and hopefully we can complete the vote at that time. If not, changes will be made as needed and budget will be voted on at May meeting.

Question was raised what are the needs for Para Salary? Phil said if we don't have enough hours for next year the school will do a separate fundraiser, knowing how the MN State PTA feels about paying for Para salary he will not be requesting PTA to pay next year.

End of Year Event discussion inquiry was raised about a definition, in years past there were trips to French Lake Park, Swimming, Movies etc. Phil took care of setting up all of those events himself in the past. It was decided that since PTA had budgeted \$1400 for this the school will support an off site event this year Phil will talk to staff about each grade coordinating an educational based field trip before the end of the year so PTA pay for.

Event instructions/checklists- it was recommended that PTA develop binders with instructions and details of each event to have on hand at the school for future years. Rindy will be preparing an example for the other PTA chair people.

Discussion and decision to give Sheila Rod full money allotted to teachers. Money spent on furniture will be under school budget and kept separate.

Comments made about book fair and decisions being made about what staff members can be involved in the “Wish List” for donations. It was decided that all staff will be offered a “Wish List” at each book fair going forward.

It was decided that general PTA meeting agendas will have an open section each month for things that come up last minute to discuss with general membership.

Discussion about Phil going to the state PTA about leadership positions within our local PTA, Phil stated he wants Karen to stay on as President of the PTA so he questioned the state about whether a parent can have a leadership position and be an advisory board member with out having children in the school. When the current president was voted into office it was decided that the term of this position would be for two years to keep consistency and allow for ease of transition for incoming president.

Advisory Board will meet again on March 28<sup>th</sup> at 3:30